

# **ITHACA AREA WASTEWATER TREATMENT FACILITY**

**OWNERS:  
CITY OF ITHACA  
TOWN OF ITHACA  
TOWN OF DRYDEN**

## **2017**

### **FINAL BUDGET**

*Ithaca, New York*

a great place to . . .



# Table of Contents

	<u>Page</u>
<b>Joint Activity - IAWWTF:</b>	
<i>General Government Support</i>	
J19** - Special Items	1
<i>Home and Community Services</i>	
Sewage Treatment & Disposal	
J8150 - Sewage Treatment Plant	2
<i>Undistributed</i>	
J9951 - Interfund Transfers	3
J9*** - Other Undistributed	3
<b>Schedule of Estimated Revenues</b>	4
<b>Schedule of Authorized Salaries and Positions</b>	5
<b>Schedule of Authorized Equipment</b>	6

Ithaca Area Waste  
Water Treatment Plant  
2017 Budget

		Budget			Common
	Expended/ Received	As Amended (as of 8/31/16)	Departmental Request	Mayor's Recommended	Council Adopted
	2015	2016	2017	2017	2017
<b><u>SCHEDULE OF JOINT ACTIVITY APPROPRIATIONS</u></b>					
<b><u>GENERAL GOVERNMENT SUPPORT</u></b>					
<b>SPECIAL ITEMS</b>					
J1920 MUNICIPAL ASSOCIATION DUES	1,086	1,119	1,119	1,119	1,119
J1989 MISCELLANEOUS					
J1990 CONTINGENCY ACCOUNT		15,000	20,000	20,000	20,000
<b>TOTAL SPECIAL ITEMS</b>	<b>1,086</b>	<b>16,119</b>	<b>21,119</b>	<b>21,119</b>	<b>21,119</b>
<b>TOTAL GENERAL GOVERNMENT SUPPORT</b>	<b>1,086</b>	<b>16,119</b>	<b>21,119</b>	<b>21,119</b>	<b>21,119</b>

**Ithaca Area Waste  
Water Treatment Plant  
2017 Budget**

	Expended/ Received 2015	Budget As Amended (as of 8/31/16) 2016	Departmental Request 2017	Mayor's Recommended 2017	Common Council Adopted 2017
<b><u>HOME AND COMMUNITY SERVICES</u></b>					
<b><u>SEWAGE TREATMENT &amp; DISPOSAL</u></b>					
<b>J8150 - SEWAGE TREATMENT PLANT</b>					
5105 SALARIES - ADMINISTRATIVE	67,321	67,589	67,589	67,589	67,589
5110 SALARIES - STAFF	632,878	704,962	741,000	741,000	741,000
5115 HOURLY - FULL TIME	20,997	25,500	21,500	21,500	21,500
5120 HOURLY - PART-TIME	10,476	24,800	20,000	20,000	20,000
5125 OVERTIME	15,785	22,000	22,000	22,000	22,000
<b>SUB-TOTAL - PERSONNEL</b>	<b>747,457</b>	<b>844,851</b>	<b>872,089</b>	<b>872,089</b>	<b>872,089</b>
5210 OFFICE EQUIPMENT		15,000			
5215 MOTOR VEHICLES	34,214				
5225 OTHER EQUIPMENT		15,000	45,000	45,000	45,000
<b>SUB-TOTAL - EQUIPMENT</b>	<b>34,214</b>	<b>30,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
5405 TELEPHONE	6,283	6,200	6,200	6,200	6,200
5410 UTILITIES	256,856	290,000	290,000	290,000	290,000
5415 CLOTHING	5,256	5,000	5,000	5,000	5,000
5420 GAS AND OIL	5,345	13,000	11,000	11,000	11,000
5425 OFFICE EXPENSE	1,247	3,000	2,000	2,000	2,000
5430 FEES FOR PROFESSIONAL SERVICES	99,979	122,000	118,000	118,000	118,000
5435 CONTRACTUAL SERVICES	335,207	360,892	344,162	344,162	344,162
5440 STAFF DEVELOPMENT	16,315	15,000	15,000	15,000	15,000
5445 TRAVEL & MILEAGE					
5450 ADVERTISING	14	300	300	300	300
5455 INSURANCE	134,693	135,000	125,000	125,000	125,000
5475 PROPERTY MAINTENANCE					
5476 EQUIPMENT MAINTENANCE					
5477 EQUIPMENT PARTS & SUPPLIES	118,117	95,000	95,000	95,000	95,000
5479 VEHICLE MAINTENANCE		4,000	4,000	4,000	4,000
5480 BUILDING MAINTENANCE SUPPLIES	22,693	22,000	22,000	22,000	22,000
5494 SAFETY MATERIALS & SUPPLIES	3,205	7,000	7,000	7,000	7,000
5495 TREATMENT SUPPLIES	264,752	310,000	310,000	310,000	310,000
5496 LABORATORY SUPPLIES	56,081	84,000	84,000	84,000	84,000
5499 SLUDGE DISPOSAL	279,711	293,080	293,000	293,000	293,000
<b>SUB-TOTAL - ADMINISTRATIVE &amp; PROGRAM</b>	<b>1,605,754</b>	<b>1,765,472</b>	<b>1,731,662</b>	<b>1,731,662</b>	<b>1,731,662</b>
5700 PRIOR YEAR ENCUMBRANCES	36,992				
5720 PRIOR YEAR EQUIPMENT					
<b>SUB-TOTAL - OTHER ITEMS</b>	<b>36,992</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9010 STATE RETIREMENT	125,629	111,435	111,180	111,180	111,180
9030 SOCIAL SECURITY	57,197	64,632	67,000	67,000	67,000
9040 WORKERS' COMPENSATION INSURANCE	14,877	37,710	36,421	36,421	36,421
9050 UNEMPLOYMENT INSURANCE					
9060 HOSPITAL & MEDICAL INSURANCE	299,978	309,920	324,820	324,820	324,820
9070 DENTAL INSURANCE	2,923	3,200	3,200	3,200	3,200
9080 DAY CARE ASSISTANCE		1,200	500	500	500
9089 EMPLOYEE TUITION			1,000	1,000	1,000
<b>SUB-TOTAL - EMPLOYEE BENEFITS</b>	<b>500,604</b>	<b>528,097</b>	<b>544,121</b>	<b>544,121</b>	<b>544,121</b>
9710 SERIAL BONDS	222,390	227,140	320,445	320,445	320,445
9711 INTEREST ON SERIAL BONDS	167,405	168,846	464,664	464,664	464,664
9730 BOND ANTICIPATION NOTES (BANS)	72,239	79,715	32,252	32,252	32,252
9731 INTEREST ON BANS	16,642	65,441	30,835	30,835	30,835
9795 PAYING AGENT FEES					
<b>SUB-TOTAL - DEBT SERVICE</b>	<b>478,676</b>	<b>541,142</b>	<b>848,196</b>	<b>848,196</b>	<b>848,196</b>
<b>TOTAL SEWAGE TREATMENT PLANT</b>	<b>3,403,697</b>	<b>3,709,562</b>	<b>4,041,068</b>	<b>4,041,068</b>	<b>4,041,068</b>
<b>TOTAL HOME AND COMMUNITY SERVICES</b>	<b>3,403,697</b>	<b>3,709,562</b>	<b>4,041,068</b>	<b>4,041,068</b>	<b>4,041,068</b>

**Ithaca Area Waste  
Water Treatment Plant  
2017 Budget**

		Budget			Common
	Expended/ Received	As Amended (as of 8/31/16)	Departmental Request	Mayor's Recommended	Council Adopted
	2015	2016	2017	2017	2017
<b><u>UNDISTRIBUTED</u></b>					
<b>INTERFUND TRANSFERS</b>					
J9951 TRANSFER TO CAPITAL RESERVE FUND	200,000		50,000	50,000	50,000
<b>TOTAL INTERFUND TRANSFERS</b>	<b>200,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
J9040 - PRIOR YEAR ENCUMBRANCES					
<b>TOTAL UNDISTRIBUTED</b>	<b>200,000</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>GRAND TOTAL - JOINT ACTIVITY APPROPRIATIONS</b>	<b>3,604,783</b>	<b>3,725,681</b>	<b>4,112,187</b>	<b>4,112,187</b>	<b>4,112,187</b>

Ithaca Area Waste  
Water Treatment Plant  
2017 Budget

		Budget			Common
	Expended/ Received 2015	As Amended (as of 8/31/16) 2016	Departmental Request 2017	Mayor's Recommended 2017	Council Adopted 2017
<b>SCHEDULE OF JOINT ACTIVITY ESTIMATED REVENUES</b>					
<b>DEPARTMENTAL INCOME</b>					
J2373 SEPTAGE SERVICE	313,995	310,000	310,000	310,000	310,000
J2374 SEWER SERVICE, OTHER GOVERNMENTS	2,659,111	2,719,539	2,797,991	2,797,991	2,797,991
J2375 SERVICES - OTHER GOVERNMENTS					
J2392 DEBT SERVICE - OTHER GOVERNMENTS	478,676	541,142	848,196	848,196	848,196
<b>TOTAL DEPARTMENTAL INCOME</b>	<b>3,451,782</b>	<b>3,570,681</b>	<b>3,956,187</b>	<b>3,956,187</b>	<b>3,956,187</b>
<b>USE OF MONEY AND PROPERTY</b>					
J2401 INTEREST AND EARNINGS	941	3,000	3,000	3,000	3,000
<b>TOTAL USE OF MONEY AND PROPERTY</b>	<b>941</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>MISCELLANEOUS</b>					
J2665 SALE OF EQUIPMENT	3,490		1,500	1,500	1,500
J2680 INSURANCE RECOVERIES					
J2701 REFUND PRIOR YEAR EXPENSE					
J2705 GIFTS AND DONATIONS					
J2770 UNCLASSIFIED REVENUE	1,428	2,000	1,500	1,500	1,500
J2392 DEBT SERVICE - OTHER GOVT'S					
<b>TOTAL MISCELLANEOUS</b>	<b>4,918</b>	<b>2,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>INTERFUND REVENUES</b>					
J2808 TRANSFER FROM DEBT SERVICE FUND					
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>STATE AID</b>					
J3989 OTHER HOME AND COMMUNITY SERVICES					
<b>TOTAL STATE AID</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL ESTIMATED REVENUES - JOINT ACTIVITY</b>	<b>3,457,641</b>	<b>3,575,681</b>	<b>3,962,187</b>	<b>3,962,187</b>	<b>3,962,187</b>
<b>APPROPRIATED SURPLUS</b>				<b>150,000</b>	<b>150,000</b>
<b>TOTAL REVENUES</b>				<b>4,112,187</b>	<b>4,112,187</b>

**Schedule of Authorized Salaries and Positions  
Ithaca Area Waste Water Treatment Plant  
For the Year 2017**

		NUMBER OF	NUMBER OF	
		PERSONS	PERSONS	2017
ACCOUNT #	UNIT AND TITLE	AUTHORIZED	FUNDED	APPROPRIATION
	<b>JOINT ACTIVITY - IAWWTF</b>			
<b>J8150</b>	<b>WASTEWATER TREATMENT PLANT</b>			
	Chief Wastewater Treatment Plant Operator	1	1	
	Assistant Chief Wastewater Treatment Plant Operator	1	1	
	Laboratory Director	1	1	
	Laboratory Technician - Wastewater Plant - 40 Hours	1	1	
	Wastewater Treatment Plant Operator and/or Trainee	7	6	
	Wastewater Treatment Plant Operator/Mechanic	1	1	
	Wastewater Treatment Plant Instrumentation Technician and/or Tra	1	1	
	Wastewater Treatment Plant Maintenance Coordinator	1	1	
	Industrial Wastewater Pretreatment Coordinator	1	1	
	Maintenance Worker	1	1	
	Administrative Coordinator	0.8	0.8	
	Administrative Assistant	0.5	0	
	<b>TOTAL JOINT ACTIVITY - IAWWTF SALARIES &amp; POSITIONS</b>	<b>17.3</b>	<b>15.8</b>	<b>\$ 872,089</b>

Schedule of Authorized Equipment  
Ithaca Area Waste Water Treatment Plant  
For the Year 2017

<u>ACCOUNT #</u>	<u>FUND / DEPARTMENT</u>	<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>
	<i><u>JOINT ACTIVITY - IAWWTF</u></i>		
<b>J8150</b>	<b>SEWAGE TREATMENT FACILITY</b>		
225	OTHER EQUIPMENT	Skid Steer Loader	\$ 45,000
	<b>TOTAL JOINT ACTIVITY - IAWWTF</b>		<b>\$ 45,000</b>