

Jurisdiction: All Jurisdictions

Jurisdictional Class: Non-Competitive

Adopted: 10/25/65

Revised: 01/08/90, 06/15/93, 05/19/97, 01/19/99, 09/15/10, 09/02/15

AUTOMOTIVE MECHANIC

DISTINGUISHING FEATURES OF THE CLASS: This work involves the maintenance and repair of a variety of automotive and related equipment. Also involves responsibility for conducting inspections of city-owned automotive equipment. The work is performed under the supervision of a higher level employee with wide leeway for the use of independent judgment in carrying out the details of the work. Supervision may be exercised over the work of Automotive Mechanic Helpers. Does related work as required.

TYPICAL WORK ACTIVITIES:

Performs maintenance and repairs on such motor equipment as trucks, tractors, buses, etc.;

Repairs or overhauls brake systems, clutches, differentials, transmissions, and front and rear axles;

Repairs generators, starters, lights and ignition;

Tunes motors and adjusts carburetors;

Adjusts steering mechanisms and aligns wheels;

Grinds valves and fits new bearings, pistons and rings;

Greases vehicles, changes oil and oil filters;

Inspects automotive equipment to insure compliance with New York State Motor Vehicle Inspection Regulations;

May perform body work and painting;

May maintain and repair various grounds and snow removal equipment;

May perform general grounds maintenance.

FULL PERFORMANCE, KNOWLEDGES, SKILLS, ABILITIES, PERSONAL CHARACTERISTICS:

Good knowledge of automotive repair methods and terminology and tools of the trade; good knowledge of the safety precautions of the trade; ability to make repairs to heavy automotive and mechanical equipment; ability to follow oral and written instructions; ability to successfully work with and serve a diverse local community; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A. Graduation from a New York State registered or regionally accredited two year school or community college with an Associate's Degree in automotive or diesel technology; or
- B. Graduation from a high school technical or other vocational program in automotive technology or motor equipment repair; or
- C. Graduation from high school or possession of a high school equivalency diploma and one year of experience as a journey level Automotive Mechanic; or
- D. Graduation from high school or possession of a high school equivalency diploma and three years of experience in the repair of automotive equipment; or
- E. An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

SPECIAL REQUIREMENTS:

1. Possession of a valid New York State Class D driver license or a valid driver license equivalent to a New York State Class D driver license at the time of appointment and maintenance of said license for the duration of employment.
2. Applicants must obtain an appropriate level New York State Motor Vehicle Inspector's License within six months of appointment and must maintain said license for the duration of employment.