

OFFICIAL NOTICE OF MEETING

A Committee of the Whole meeting of the Common Council will be held on Wednesday, March 29, 2017, at 6:00 p.m. in the Common Council Chambers at City Hall, 108 East Green Street, Ithaca, New York. Your attendance is requested.

AGENDA

1. **SPECIAL ORDER OF BUSINESS:**
 - 1.1 Presentation of the Recommendations from the City of Ithaca Boards and Committees Restructuring Working Group
2. **NEW BUSINESS:**
3. **ADJOURNMENT:**

If you have a disability that will require special arrangements to be made in order for you to fully participate in the meeting, please contact the City Clerk at 274-6570 at least 48 hours before the meeting.

Julie Conley Holcomb, CMC
City Clerk

Date: March 22, 2017

May 4, 2016 Common Council Meeting Minutes

CITY ADMINISTRATION COMMITTEE:

9.1 Working Group to Propose Restructuring of Boards and Committees - Resolution

By Alderperson Fleming: Seconded by Alderperson Gearhart

WHEREAS, in 2011, the City of Ithaca contracted with an outside consulting firm to evaluate the city's organizational structure as it relates to performance measurement and efficiencies, resulting in what we now call "The Novak Report"; and

WHEREAS, based on the Novak Report, the Common Council identified as a priority the task of performing a comprehensive analysis of the City's approximately 30 boards and committees; and

WHEREAS, the Common Council now desires to complete that analysis and consider recommendations for restructuring many of the City's boards and committees (which shall, for purposes of this resolution, include commissions, councils other than the Common Council, and groups), though generally not the City's quasi-judicial boards and committees; now, therefore be it

RESOLVED, That a Boards and Committees Restructuring Working Group ("BCRWG") shall be formed to gather input from existing boards and committees, and the public, on possible models for restructuring, and to propose to the City Administration Committee a realigned structure for the City's boards and committees that supports the following goals:

1. To create a structure in which volunteers and citizens effectively engage in order to drive change and address changing needs.
2. To make effective use of volunteer time and energy.
3. To create a structure in which volunteer committees can bring new ideas and initiatives forward to Council for adoption in an easy and consistent manner. To also create a structure in which Council and/or the Mayor can assign an emerging issue to a committee for research, public input, and analysis.
4. To define clearer relationships between City committees and Council.
5. To better utilize staff resources in order to most effectively empower the committees.
6. To be even more responsive to the needs of our community.
7. To make recruitment of new board members easier.
8. To create a structure that is fluid enough to be both proactive and reactive depending on the situation or issue.
9. To provide citizens better visibility and access into government and how to create change.
10. To actively seek employees and volunteers with diverse backgrounds

and be it further,

RESOLVED, That the Mayor shall select, recruit, and appoint seven members of the BCRWG as follows, who shall additionally be advised by the City Attorney:

- Two present or former board or committee members
- Two members of the Common Council
- Two City staff with familiarity with the City's board and committee structure
- The Chief of Staff;

and be it further,

RESOLVED, That a member of the BCRWG shall provide progress updates to the City Administration Committee at most meetings of the City Administration Committee.

Carried Unanimously (8-0)

To: Common Council
From: Boards and Committees Restructuring Working Group
Date: 3/20/2017
Re: Recommendation for creation of four umbrella commissions

History and Timeline

In 2011, the City of Ithaca contracted with an outside consulting firm to examine the city's organizational structure as it relates to performance measurement and efficiencies. Several recommendations emerged from what is now known as "The Novak Report." In February of 2012, Common Council held a planning retreat to review and rank the recommendations from the Novak Report, and at that retreat the Government Performance and Accountability (GPA) Committee was assigned the task of performing a comprehensive analysis of City boards and committees.

GPA worked on this topic during 2012 and 2013, including several meetings with staff and committee chairs. However, the GPA Committee was disbanded at the end of 2013 before the work was completed. This issue sat on a back burner until its revival last year by the Mayor and the City Administration committee.

At their May 2016 meeting, Common Council adopted a resolution to create a Boards and Committees Restructuring Working Group. (The full resolution is included in this agenda packet.)

In October and November 2016, existing boards and committees completed a survey to provide input on the current structure and identify strengths and challenges.

On December 1, 2016, the working group held a visioning session with 30 people, including representatives from a broad cross-section of existing boards and committees.

In January and February, the working group incorporated the input received to design the new structure described in this memo.

Rationale for Changing Our Structure

- In several cases, there is overlap between boards and committees in scope of work. In recognition of this overlap, many committees have cross-liaison appointments to one another, but this approach often breaks down and leads to inefficient communication.
- There are important issues that are not currently being addressed by the existing board and committee structure.
- There is a lack of a consistent and understandable process for moving ideas and initiatives from boards and committees to Council and vice versa.
- There is an inconsistent utilization of City staff and Council resources among different boards and committees. City staff and Council are stretched very thin and are not always able to provide support to City boards and committees.
- There are varying success metrics for different boards and committees, as boards and committees are highly dependent upon the level of engagement, knowledge, and experience of their members.

- The current organizational infrastructure is confusing to the public and challenging for citizens to understand how to participate.
- The appointment process to boards and committees is cumbersome and time consuming.

Goals for the New Structure

The Working Group adopted goals for a new structure. The new structure should be one that

- Incorporates a smaller number of “umbrella” commissions assigned broad topics that encompass some existing and some new groups
- Clearly defines what the umbrella commissions are charged with (i.e.; drafting resolutions, researching topics and preparing white papers, etc.)
- Creates a clear feeder system and reporting structure to the existing Common Council committee structure, with issues flowing logically
- Takes into consideration the constraints of both City staff and volunteer time, and complies with Open Meetings Law
- Allows for adequate staffing from City Hall for both administrative and subject matter purposes
- Includes definitions and terminology for different elements within the structure (i.e. commissions, working groups, subcommittees, etc.)
- Provides tools and training for communicating and developing skills for chairs and members

Summary of the New Structure

Create four umbrella commissions with permanently assigned administrative and applicable departmental staff.

Each commission will have an appointed Chair and six appointed members, for a total of seven voting members. The Chair will be selected based on demonstrated ability to facilitate meetings. A majority of members (i.e. at least four) must be City residents.

Each commission will have additional non-voting members assigned as subject-matter experts.

Each commission will have two Council liaisons appointed as non-voting members.

Commission agendas will be designed for broad public engagement and could include public input sessions on related topics and/or public Q&A for certain issues.

Commissions will meet monthly in the evening in City Hall.

Appointments will be made in January and June through a revised application process. Training will be offered for chairs and commissioners in February and July.

The topic areas of twelve boards and committees shall be redistributed to these four commissions. This will reduce the number of individual appointments from 88 to 28, with the non-voting subject-matter experts being in addition to the 28 voting members.

The four recommended umbrella commissions are

- **Mobility and Transportation**
- **Community and Quality of Life**
- **Parks, Recreation, and Natural Resources**
- **Public Safety and Information**

The members of the Boards and Committees Restructuring Working Group are

- Chair: Deb Mohlenhoff, Councilmember and Chair of City Administration
- Rob Gearhart, Councilmember
- Ellen McCollister, former Councilmember and long-standing City committee participant
- Joe MacMahon, current chair of the Natural Areas Commission
- Cornell Woodson, diversity educator from the ILR school at Cornell University (advisory role)
- Pierre St. Paul, youth liaison
- Megan Wilson, City staff from PBZED
- Julie Holcomb, City Clerk and PIO
- Dan Cogan, Chief of Staff
- Ari Lavine, City Attorney

COMMON COUNCIL
(10 CC MEMBERS)

STANDING COMMITTEE: CITY ADMINISTRATION (5 CC MEMBERS)

STANDING COMMITTEE: PLANNING & ECONOMIC DEVELOPMENT (5 CC MEMBERS)

**COMMISSION:
Public Safety and
Information**

2 CC Liaisons - nonvoting
7 voting Commissioners
City Staff/Community Experts
(nonvoting)

- Fire
- Police
- Emergency Preparedness
- Public Information & Communication
- Drug Abuse/Crime
- Community Outreach/Education
- Gorge Safety

**COMMISSION:
Community and
Quality of Life**

2 CC Liaisons - nonvoting
7 voting Commissioners
City Staff/Community Experts
(nonvoting)

- Art & Culture
- Diversity/Inclusion Initiatives
- Community:
 - Youth and Youth Development
 - Seniors and Aging
 - Refugees and Immigrants
 - LGBTQ
 - College Students
- Housing
- Sustainability
- Downtown and the Commons
- Food and Food Systems
- Environmental remediation
- Noise

**COMMISSION:
Mobility and
Transportation**

2 CC Liaisons - nonvoting
7 voting Commissioners
City Staff/Community Experts
(nonvoting)

- Accessibility
- Bicycles
- Pedestrians
- Sidewalks
- Parking
- Traffic Calming
- Traffic Management
- Public Transit
- Multiuse Trails
- Taxis

**COMMISSION:
Parks, Recreation and
Natural Resources**

2 CC Liaisons - nonvoting
7 voting Commissioners
City Staff/Community Experts
(nonvoting)

- Parks
- Recreation
- Natural Areas
- Trees
- Waterways/waterfront
- Boating/Docks
- Cemetery
- Golf Course

TEMPORARY WORKING GROUPS / AD HOC COMMITTEES / SPECIAL RESEARCH PROJECTS

COMMUNITY VOLUNTEER AND EXPERTISE DATABASE

Redistributed Committees, Boards, Commissions, Councils: 88+ Volunteer Assignments in 12 Groups (+19 staff)

Bicycle-Pedestrian Advisory Council <i>11 voting/3 non-voting volunteers</i>	Board of Fire Commissioners <i>5 voting volunteers 1 Liaison (CC) 2 staff</i>	Commons Advisory Board <i>6 voting volunteers 2 voting Liaisons (CC + DIA) 4-5 staff</i>	Community Advisory Group
Conservation Advisory Council <i>9 voting/2 non-voting volunteers 1 CC Liaison (non-voting)</i>	Disability Advisory Council <i>12 voting volunteers 1 Liaison (CC) 1 staff</i>	Natural Areas Commission <i>9 voting volunteers 2 Liaison (CC + BPW) 1 staff</i>	Parks Commission <i>7 voting volunteers 2 Liaison (CC + BPW) 3 staff</i>
Public Art Commission <i>7 voting volunteers 3 Liaisons (CC + CAP + DIA) 1 staff</i>	Rental Housing Advisory <i>9 voting volunteers 1 Liaison (CC)</i>	Shade Tree Advisory <i>6 voting volunteers 1 Liaison (CC) 1 staff</i>	Youth Bureau Advisory Board

- QUASI-JUDICIAL or LEGALLY REQUIRED**
- Board of Public Works
 - Board of Zoning Appeals
 - Civil Service Commission
 - Ithaca Landmarks Preservation
 - Ithaca Urban Renewal Agency
 - Planning and Development Bd
- OTHER GROUPS:**
- Community Police Board
 - Workforce Diversity Advisory Comm.
 - Cable Access Oversight

- NON-CITY COMMON COUNCIL LIAISONS:**
- Special Joint Committee (IAWWTF)
 - TCAT
 - Tompkins County Legislature
 - Tompkins County Council of Governments
 - City-Cornell Working Group
 - Downtown Ithaca Alliance
 - Tompkins County Chamber of Commerce
 - Human Services Coalition
 - Ithaca Housing Authority
 - Town of Ithaca
 - Recreation Partnership
 - GIAC
 - Southside Community Center

Current Committee

as of MARCH 2017

Redistribute topics to:

PSI CQL MT PRNR

no

change: other: notes:

	PSI	CQL	MT	PRNR	no change:	other:	notes:
Bicycle & Pedestrian Advisory Council			✓				
Board of Fire Commissioners	✓						
Board of Public Works					✓		<i>Quasi-Judicial</i>
Board of Zoning Appeals					✓		<i>Quasi-Judicial</i>
Building Code Board of Appeals					✓		<i>(only convenes as needed)</i>
Cable Access Oversight Committee					✓		<i>Per franchise agreement</i>
City Administration Committee					✓		<i>Standing Committee of Common Council</i>
Civil Service Commission					✓		<i>Quasi-Judicial</i>
Commons Advisory Board		✓					
Community Advisory Group		✓					
Community Police Board						✓	<i>Henceforth, will only convene as needed for investigations</i>
Conservation Advisory Council				✓			
Disability Advisory Council			✓				
Examining Board of Electricians					✓		<i>(only convenes as needed)</i>
Examining Board of Plumbers					✓		<i>(only convenes as needed)</i>
GIAC Board					✓		<i>As GIAC is also a 501(c)3, they require a separate board.</i>
Housing Board of Review					✓		<i>(only convenes as needed)</i>
Ithaca Landmarks Preservation Commission					✓		<i>Quasi-Judicial</i>
Ithaca Urban Renewal Agency Board					✓		<i>As a separate legal entity, IURA requires a separate board.</i>
Natural Areas Commission				✓			
Parks Commission				✓			
Planning and Development Board					✓		<i>Quasi-Judicial</i>
Planning and Economic Development Committee					✓		<i>Standing Committee of Common Council</i>
Public Art Commission		✓					
Rental Housing Advisory Commission		✓					
Shade Tree Advisory				✓			
Workforce Diversity Advisory Committee					✓		
Youth Bureau Advisory Board		✓					
Youth Council						✓	<i>This will remain, as it is more a 'program' of the Youth Bureau.</i>

PSI *Public Safety and Information Commission*
 CQL *Community and Quality of Life Commission*
 MT *Mobility and Transportation Commission*
 PRNR *Parks, Recreation and Natural Resources Commission*

Public Safety and Information Commission

Staff Attending Regularly (as needed): Police Chief (or designee), Fire Chief (or designee), Director of Public Information (or designee), PIOs

Sample Topic Areas

Police

- Receive Commendations
- Recruitment
- Drug abuse
- Panhandling
- Gorge Rangers
- Community Outreach Worker

Fire

- Receive Commendations
- Volunteer recruitment and management
- Advise on Professional firefighter recruitment

Emergency Management and Preparedness

- Outreach to public on how to be prepared

Public Information

- City webpages
- City newsletter
- Mass notification system
 - Review notifications that go out to public after the fact to see how we can improve our communications.
- Standardization of public information across the organization
- Review public information that goes out from different departments after the fact to see how we can improve our communications.
- Social media

Sample Agenda

Public Safety and Information Commission

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Police			
2.1. Report from Community Policy Board	No	CPB Chair	10 min
2.2. Report from Police Department	No	Police Dept	10 min
3. Fire			
3.1. Report from Fire Department	No	Fire Dept	10 min
3.2. Report from Volunteers	No		10 min
4. Public Information			
4.1. Report from Mass Notification System PR Working Group	No	Working Group	20 min
4.2. Report on public notices that went out in the last month	No		15 min
5. Legislation (no items this month)			
6. Special Presentations			
7. Updates from Subcommittees/Working Groups			
7.1. Report from Police/Fire joint training subcommittee	No	Subcommittee Chair	25 min

Community and Quality of Life Commission

Staff Attending Regularly (as needed): Youth Bureau Director, GIAC Director, Planning Staff, Superintendent's Office staff, City Clerk

Sample Topic Areas

Art and Culture

- Music/Festivals/Special Events
- Public Art

Housing

- Rental Housing
- Homelessness
- Dilapidated housing

Diversity/Inclusion

Community

- Youth and Youth Development
- Seniors and Aging
- Refugees and Immigrants
- LGBTQ
- College Students
- Town/Gown

Quality of Life

- Noise
- Environmental remediation
- Air quality
 - Wood smoke
- Light Pollution
- Solar Access

Sustainability

- Energy and energy efficiency
- Food and Food Systems
- Waste management and recycling

Downtown and the Commons

- Commons policies
 - Rain Date Policy
 - Outdoor speaker policy
 - Mobile vending policy
 - Amplified sound policy
 - Dogs on the commons

- Planting policy
- Appeals of administrative decisions re: Commons
- Community Outreach Worker

Notes

- The working group is proposing that the Commons requests be approved administratively, and then appeals can go to this committee.
- Sample agenda below is organized by topic areas rather than departments.

Sample Agenda

Community and Quality of Life

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Commons			
2.1. Rain date policy	Yes	DPW staff	15 min
2.2. Outdoor speaker policy	Yes	DPW staff	15 min
2.3. Dogs on the Commons	No	DIA staff	30 min
3. Housing			
3.1. Ordinance requiring waiting time for signing leases	No	City Attorney	25 min
3.2. Requirement for current C of C to legally advertise apartments	No	Director of Code Enforce.	25 min
4. Art and Culture			
4.1. Mural proposal for Green St Garage	Yes	Artist	20 min
4.2. Porchfest – update	No	Organizers	10 min
5. Quality of Life			
5.1. Report from wood smoke working group	No	Chairperson	30 min
6. Sustainability			
6.1. Report from community gardens working group.	No	Chairperson	15 min
7. Community (no items this month)			
8. Legislation (no items this month)			
9. Special Presentations			

Mobility and Transportation Commission

Staff Attending Regularly (as needed): Traffic Engineer, Sidewalk Engineer, Director of Parking, IPD
Traffic Division

Sample Topic Areas

Accessibility

- Evaluate City facilities, public works and designs in front of planning board for accommodations for people with disabilities

Bicycles

- Recommendations for bike friendly traffic laws; draft language
- Bike parking location recommendations
- Bike rack design (also a Community and Quality of Life>Public Art issue)
- Bike plan
- Bicycle Safety initiatives
- Evaluate public works designs and designs in front of planning board for bicycle accommodations

Pedestrians

- Work with police on pedestrian safety initiatives
- Evaluate public works designs and designs in front of planning board for pedestrian accommodations

Sidewalks

- Review the annual sidewalk plan
- Get reports on progress with sidewalk plan
- Discuss unusual sidewalk designs

Parking

- Review plans for allowing/prohibiting parking along different streets
- Recommendations on new equipment purchases
- Review plans for placement of parking meters
- Recommendations on parking rates

Traffic Calming

- Develop recommendations, or evaluate recommendations from Engineering, for traffic calming measures in the City: location, design, etc

Traffic Management

- Review plans from Traffic Engineer, such as for adding or removing traffic signals, new signage, etc.

Detours and Traffic Closures

- Evaluate plans for detours and road closures to ensure that all stakeholders are taken into consideration

Public Transit

- Evaluate plans for new or relocated bus stops or shelter designs

Multiuse Trails

- Review plans for trail detours or temporary closures
- Review and comment on plans for new trails, such as Black Diamond trail

Taxis

- Updates to taxi cab ordinance
- Recommendations for how to regulate ridesharing, like Lyft and Uber. Comment on proposed legislation that governs this.

Notes

- This commission will communicate with and make recommendations to our quasi-judicial boards, especially the BPW and the Planning Board, as well as to Common Council.
- The sample agenda below are organized by City departments rather than by the topic areas shown above.

Sample Agendas

Mobility and Transportation Commission – Agenda 1

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Engineering			
2.1. Presentation/Discussion with City Sidewalk Engineer on 2017 work plan	No	Sidewalk Engineer	45 min
3. Parking (no items this month)			
4. Planning/Building/Zoning			
4.1. Review and Comment on City Centre project	Yes	Planning Staff	45 min
5. Legislation (no items this month)			
6. Special Presentations			
6.1. Report from IPD on jaywalking enforcement initiative	No	Police Dept	15 min
7. Updates from Subcommittees/Working Groups (no items this month)			

Mobility and Transportation Commission – Agenda 2

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Engineering			
2.1. Presentation/Discussion with City Traffic Engineer on 2017 signal work	No	Traffic Engineer	30 min
2.2. Review of Brindley St Bridge designs	No	Bridge Engineer	30 min
3. Parking			
3.1. Review of 2017 meter upgrade plan and discussion of locations	No	Director of Parking	30 min
4. Planning/Building/Zoning (no items this month)			
5. Legislation			
5.1. Updates to taxicab legislation	Yes	City Clerk	20 min
6. Special Presentations			
6.1. Presentation from NYSParks on plans for Black Diamond Trail	No	NYS Parks Staff	30 min
7. Updates from Subcommittees/Working Groups (no items this month)			

Mobility and Transportation Commission – Agenda 3

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Engineering			
2.1. Discussion of traffic safety plan	No	Traffic Engineer; Police	20 min
3. Parking			
3.1. Discussion of new parking rates – plan to extend to evenings and weekends	No	Director of Parking	30 min
4. Planning/Building/Zoning			
4.1. Review and comment on new apartment building proposed for Fulton Avenue	Yes	Planning Staff	30 min
5. Legislation			
5.1. Updates to the Exterior Property Maint. Ordinance regarding sidewalks	Yes	City Attorney	20 min
6. Special Presentations (no items this month)			
7. Updates from Subcommittees/Working Groups			
7.1. Taxicab legislation Working Group	No	Taxicab Working Group	20 min

Parks/Rec/Natural Resources Commission

Staff Attending Regularly (as needed): City Forester, Youth Bureau Rec Staff, Planning Staff, Watershed Coordinator

Sample Topic Areas

Parks

- Rules and signage
- Recommended capital projects
- Plantings and maintenance
- License agreements
- Wildlife Control
- Cemetery

Recreation

- Cass Park – pool, rink, fields, courts
- Alex Haley Pool
- Golf Course
- Skate Park
- Pavilions
- Boat racks and boat rentals
- Bike rentals

Natural Areas

- Watershed protection and conservation-property acquisition
- Trails construction in natural areas
- Steep slopes legislation (or would this go to Community and Quality of Life?)
- Southwest Park
- Ithaca Falls
- Invasive species

Trees

- Invasive species
- Street tree species selection
- Street tree master planning
- Review site plans for street trees and other planting in public right-of-way.

Waterways

- Hydrilla and other invasive aquatic species
- Dredging
- Boating and docks
- Waterfront recreation

Notes/Questions

- Sample agendas below are organized by topic areas rather than departments.

Sample Agendas

Parks/Rec/Natural Resources Commission – Agenda 1

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Parks			
2.1. Approval of new benches in Conley Park	Yes	City Forester	15 min
2.2. Approval of hedge trimming in Dewitt Park	Yes	City Forester	15 min
2.3. Vote on legislation re: off-leash dogs at Stewart Park	Yes	Aldersperson J. Doe	15 min
3. Recreation (no items this month)			
4. Natural Areas			
4.1. Approval of signage for Giles St entrance to Mulholland Wildflower Preserve	Yes	City Forester	10 min
4.2. Report from conservation land working group re: priority lands for acquisition	No	Working Group Chair	20 min
5. Street Trees			
5.1. Report from City Forester	No	City Forester	15 min
5.2. Report from Street Tree Masterplan subcommittee	No	Working Group Chair	15 min
6. Waterways			
6.1. Update on Dredging	No	Superintendent of Pub Wks	15 min
6.2. Review of Cascadilla creek wall replacement project	No	Engineering Staff	10 min

Parks/Rec/Natural Resources Commission – Agenda 2

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Parks			
2.1. Approval of boat rental concession for Stewart Park	Yes	City Forester	15 min
3. Recreation			
3.1. Plans for lighting at skate park	Yes	Director of Engineering	10 min
3.2. Report on Ithaca Bike Rental	No	IYB Staff	10 min
3.3. Report on upgrades to Cass Park Rink	No	Rec Facilities Director	15 min
4. Natural Areas			
4.1. Vote to recommend priority lands for acquisition to Common Council	No	Working Group Chair	15 min
4.2. Report on invasive species in City natural areas	No	City Forester	20 min
5. Street Trees			
5.1. Report from City Forester	No	City Forester	15 min
5.2. Report from Street Tree Masterplan subcommittee	No	Working Group Chair	15 min
6. Waterways (no items this month)			

Parks/Rec/Natural Resources Commission – Agenda 3

Item	Voting Item?	Presenter(s)	Time Allotted
1. Call to Order			10 min
1.1. Approval of minutes	Yes		
1.2. Public Comment	No		
2. Parks			
2.1. Request for cob oven at Washington Pk	Yes	Private Citizen	15 min
2.2. Petition for fence at Baker Park	Yes	Dog Owners of Ithaca	15 min
3. Recreation			
3.1. Report from Friends of Newman	No	Friends of Newman	20 min
4. Natural Areas			
4.1. Report from DPW on raw water main repairs	No	Dep. Super. W&S	30 min
5. Street Trees			
5.1. Approval of Street Tree Masterplan	Yes	City Forester	15 min
5.2. Report from City Forester	No	City Forester	15 min
5.3. Presentation on Emerald Ash Borer	No	Subject Matter Expert	25 min
6. Waterways			
6.1. Swimming at Stewart Park – discussion	No	Chair	25 min