### CITY ADMINISTRATION COMMITTEE AGENDA

**Date:** Wednesday, March 15, 2023  
**Time:** 6:00 P.M.  
**Location:** City Hall, 108 E. Green Street 3rd Floor, Council Chambers  
**Watch Online:** [https://www.youtube.com/@CityofIthacaPublicMeetings](https://www.youtube.com/@CityofIthacaPublicMeetings)

<table>
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<th>ITEM?</th>
<th>Voting Item?</th>
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| 1. Call to Order  
  1.1 Agenda Review  
  1.2 Review and Approval of Minutes  
  *February 22, 2023, minutes* | No | Chair, Robert Cantelmo | 5 Min |
| 2. Petitions and Hearings of Persons Before Council  
  *Written comments submitted will be compiled and entered into the record.* | 30 Min |
| 3. Consent Agenda  
  3.1 Funding for Hiring Outside Legal Counsel for Ethics Investigation | Yes | 5 Min |
| 4. Administration, Human Resources, & Policy  
  4.1 Amendment to Personnel Roster – Ithaca Police Department  
  4.2 Renewing City-Cornell MOU Permitting Means Restriction Installations to Continue Under City Bridges  
  4.3 Amendment to Personnel Roster – DPW – Water Treatment Plant Staff  
  4.4 Resolution to Amend the Youth Bureau 2023 Roster  
  4.5 HR Report | Yes | J. Joly, Acting Chief IPD  
  A. Lavine, City Attorney  
  M. Thorne, Public Works  
  L. Klohmann, Director IYB  
  S. Michell-Nunn, Director HR | 5 Min  
  10 Min  
  5 Min  
  5 Min  
  15 Min |
| 5. Finance, Budget, & Appropriations  
  5.1 Renewing Right to Counsel MOU with LawNY  
  5.2 Authorization of REACH Funding  
  5.3 Request to Amend the Youth Bureau 2023 Budget  
  5.4 Budget Timeline & Special Topics | Yes | A. Lavine, City Attorney  
  S. Thayer, Controller  
  L. Klohmann, Director IYB  
  R. Cantelmo, Chair | 10 Min  
  5 Min  
  5 Min  
  20 Min |
| 6. City Manager Transition  
  6.1 Brief update | No | D. Mohlenhoff, Chief of Staff | 5 Min |
| 7. Other Business  
  No Items submitted this month. | Yes |  |
| 8. Meeting Wrap-Up  
  8.1 Announcements  
  8.2 Next Meeting Date: April 26  
  8.3 Review Agenda Items for Next Meeting  
  8.4 Adjourn | No  
  No  
  No  
  Yes | 5 Min  
  5 Min  
  5 Min  
  5 Min |

**Meeting Length Estimate:** 130 Min
3. CONSENT AGENDA

3.1 Funding for Hiring Outside Legal Counsel for Ethics Investigation

WHEREAS, last year, the Common Council raised ethical concerns regarding potential outside financial influence in the Reimagining Public Safety Process; and

WHEREAS, the Mayor called for an investigation intended to directly address these concerns; and

WHEREAS, the Common Council, the Mayor, the City Attorney, and the Chief of Staff agreed that an investigation needed to be conducted by outside legal counsel in order to maximize public trust in the investigative outcome; and

WHEREAS, on July 6, 2022, the Common Council approved funding for this purpose in an amount not to exceed $50,000, specifying that the resulting final written report be made publicly available; and

WHEREAS, the outside investigation was thorough and time-consuming across nearly five months, resulting in the Common Council’s December 7 resolution providing an additional $20,000 of funding for outside counsel; and

WHEREAS, after the completion, presentation, and publication of the report, the Common Council further consulted with outside counsel, resulting in total charges in excess of the total available funding of $70,000;

now, therefore, be it

RESOLVED, that Common Council hereby transfers an additional amount not to exceed $1,000 from account A1990 Unrestricted Contingency to account A1420-5435 Attorney contracts, for a total appropriation not to exceed $71,000, to fund the above-described investigation and such related expenses as the Mayor deems necessary.
4. ADMINISTRATION, HUMAN RESOURCES, & POLICY

4.1 Amendment to Personnel Roster – Ithaca Police Department

WHEREAS, the Ithaca Police Department requested a review of its Financial Clerk position to determine whether the position is appropriately classified, and

WHEREAS, the Human Resources Department has reviewed the duties and responsibilities of the Financial Clerk position and has determined that there has been a permanent and material growth in job responsibilities that merits a reclassification of the position to Administrative Assistant, and

WHEREAS, the Ithaca Civil Service Commission will review the proposed reclassification of the Financial Clerk position to Administrative Assistant at their April 5, 2023 meeting, now, therefore, be it

RESOLVED, that, subject to the approval of the Ithaca Civil Service Commission, the Personnel Roster of the Ithaca Police Department be amended as follows:

   Add: One (1) Administrative Assistant (Grade 8)

   Defund: One (1) Financial Clerk (Grade 3)

and be it further

RESOLVED, that the Financial Clerk position shall remain on the Police Department personnel roster in an unfunded capacity until such time as the employee successfully completes the civil service examination process for Administrative Assistant, at which time the position shall be abolished, and be it further

RESOLVED, that the funding for this change shall be derived from existing funds within the Ithaca Police Department’s budget.
4. ADMINISTRATION, HUMAN RESOURCES, & POLICY

4.2 Renewing City-Cornell MOU Permitting Means Restriction Installations to Continue Under City Bridges

WHEREAS, the City of Ithaca owns three high gorge bridges on East Hill adjacent to or connecting within the Cornell University campus, namely, the Stewart Avenue Bridge over Cascadilla Creek, the Thurston Avenue Bridge over Fall Creek, and the Stewart Avenue Bridge over Fall Creek; and

WHEREAS, Cornell University owns four high gorge bridges on East Hill adjacent to or connecting within the Cornell campus, namely, the Trolley Bridge over Cascadilla Creek, the College Avenue Bridge over Cascadilla Creek, the Beebe Dam Bridge over Fall Creek, and the Suspension Bridge over Fall Creek; and

WHEREAS, in 2010 – 2012, Cornell, in consultation with the City, designed, obtained approvals for, and ultimately contracted for, means restriction systems installed under the above-listed bridges; and

WHEREAS, as part of that process, the City accepted privilege of the floor comments at various public meetings and held public hearings of the Common Council and the City’s Board of Public Works on July 14, 2010, and June 28, 2011, concerning the potential use of means restriction on high gorge bridges; and

WHEREAS, the City and Cornell recognize and highly value the natural beauty and majesty of the deep gorges of Fall Creek and Cascadilla Creek on East Hill, and the scenic vistas of them from various points accessible to the public, and the special and positive effect these gorges and vistas have on the majority of the people who live, work, or visit in Ithaca and on the Cornell campus; and

WHEREAS, as a result of extensive discussions, feedback, and public comment, Cornell took into account the public’s opinions about the value of preserving the natural beauty and their aversion to blocking or unduly interfering with views of and from these high gorge bridges; and

WHEREAS, Cornell stated its intent to, and thereafter did, provide to the City means restriction systems for the three City bridges free of charge to the City, and made their maintenance, repair and other obligations of operation and ownership wholly or substantially “cost-neutral” to the City during the term of the Agreement; and

WHEREAS, more specifically, on December 15, 2012, the City and Cornell entered into an Agreement Concerning Installation and Maintenance of Nets Under Certain City High Gorge Bridges (“Original Agreement”), which permitted Cornell to install means restriction systems and related infrastructure on the City-Owned Bridges; and
WHEREAS, that agreement had a term of ten years, starting as of the date that Cornell and the City executed a letter of commencement transferring ownership to the City of the means restriction systems and associated equipment on the City-Owned Bridges; and

WHEREAS, the letter of commencement was signed by the parties on May 17, 2013, such that the Original Agreement expires on May 16, 2023; and

WHEREAS, the City wishes to consent to the continued presence of the means restriction systems on the three City-owned bridges on the terms and conditions set forth herein for a renewal period of an additional ten years; now therefore be it

RESOLVED, That the Council hereby consents to the continued presence of the means restriction systems under and upon the three, City-owned, high gorge bridges specified above, subject to terms and conditions substantially similar to those set forth in the proposed renewal agreement entitled “Second Agreement Between the City of Ithaca and Cornell University Concerning Maintenance of Means Restriction Systems Under Certain City High Gorge Bridges,” included herewith; and be it further

RESOLVED, That the Mayor, upon consultation with the City Attorney, is hereby authorized to execute an agreement substantially similar to the aforementioned, as included herewith.
SECOND AGREEMENT BETWEEN THE CITY OF ITHACA AND CORNELL UNIVERSITY CONCERNING MAINTENANCE OF MEANS RESTRICTION SYSTEMS UNDER CERTAIN CITY HIGH GORGE BRIDGES (“AGREEMENT”)

MADE the ____ day of ___, 20___, by and between the CITY OF ITHACA, a New York municipal corporation, with offices at City Hall, 108 East Green Street, Ithaca, New York 14850 (“City”) acting by and through its Common Council, and CORNELL UNIVERSITY, a New York education corporation, with its principal campus located in Ithaca, New York (“Cornell”);

WHEREAS, the City owns three high gorge bridges on East Hill adjacent to or connecting within the Cornell campus, namely, the Stewart Avenue Bridge over Cascadilla Creek, the Stewart Avenue Bridge over Fall Creek, and the Thurston Avenue Bridge over Fall Creek (“City-Owned Bridges”); and

WHEREAS, on December 15, 2012, the City and Cornell entered into an Agreement Concerning Installation and Maintenance of Nets Under Certain City High Gorge Bridges (“Original Agreement”), which permitted Cornell to install means restriction systems and related infrastructure on the City-Owned Bridges; and

WHEREAS, that agreement had a term of ten years, starting as of the date that Cornell and the City executed a letter of commencement transferring ownership to the City of the means restriction systems and associated equipment on the City-Owned Bridges; and

WHEREAS, the letter of commencement was signed by the parties on May 17, 2013, such that the Original Agreement expires on May 16, 2023; and

WHEREAS, in 2013 Cornell also installed means restriction systems on four high gorge bridges on East Hill adjacent to or connecting within the Cornell campus owned by Cornell: the Trolley Bridge over Cascadilla Creek, the College Avenue Bridge over Cascadilla Creek, the Beebe Dam Bridge over Fall Creek, and the Suspension Bridge over Fall Creek; and

WHEREAS, in 2022 Cornell installed a means restriction system on the Cornell-owned bridge located above Dwyer Dam near the intersection of Hoy Road and New York State Route 366; and
WHEREAS, the parties have fulfilled their obligations under the Original Agreement in a spirit of good faith and partnership, and the means restriction systems have contributed positively to the safety and well-being of the City and Cornell communities; and

WHEREAS, the City wishes to consent to the continued presence of the means restriction systems on the three City-owned bridges on the terms and conditions set forth herein;

NOW THEREFORE, the parties agree as follows:

1. Means Restriction Systems to Continue in Place: The means restriction systems on the City-Owned Bridges will remain in place for the duration of this Agreement, subject to Paragraph 8.

2. Responsibility for Rescue and Rescue Training Apparatus: The responsibility for any rescue or other life-safety response or incident and the training of first responders involving or occurring near to the means restriction systems on any of the Cornell- or City-owned bridges shall remain the responsibility of the City and no protocols or responsibilities shall change expressly as the result of the addition of the means restriction systems on either Cornell- or City-owned bridges. This provision is not intended to prohibit the ordinary refinements of procedures and protocols that typically and continuously evolve over time. Any security, electronic or communications equipment installed as part of the means restriction systems shall continue be connected and automatically transmit data to the Cornell University Public Safety Communications Center (“CUPSCC”). Upon receipt of any such data, or report from a witness that requires the rescue of life safety response, the CUPSCC shall immediately contact and relay such information to the Tompkins County 911 Center. The responsibility of any City agency to respond to an incident so detected shall commence only upon the successful, confirmed contact of the Tompkins County 911 Center by the CUPSCC. The process described in this paragraph shall be followed unless and until a different routing of systems and information is established by mutual agreement of the parties. The method of routing or subsequent change in routing shall not alter ownership where such equipment is located on City-owned property or right of way, nor the responsibility for maintenance and repair as provided in Paragraphs 4 and 5 below.

The City shall continue to include on-going periodic training for Ithaca Fire Department personnel or first responders, as well as training for new personnel, without cost to Cornell.

3. Ownership: The City owns the means restriction systems installed on the three City-owned bridges and the training apparatus on the Ithaca Fire Department training facility,
including all portions of the systems providing security, electronic or communications equipment or portions protecting access to abutments and bridge sub-structure that are located on or attached to City property or within City road and bridge rights-of-way as part of the installations of the means restriction systems, including any electronic or communications equipment upgrades or replacements as may be required in the future. Wherever security, electronic or communications equipment is located on or attached to Cornell property shall remain Cornell property. The City agrees to keep the improvements it owns in a good state of repair and maintenance and to a standard at least equivalent to that provided by Cornell for the means restriction systems on Cornell-owned bridges.

4. **Maintenance and Repair Cost:** Cornell agrees to reimburse the City for the reasonable costs of the City’s maintenance and repair of the means restriction systems that are located on City-owned bridges, property or rights of way, and of the training apparatus at the training facility. Costs shall include but are not necessarily limited to the cost of inspection, repair or replacement of damaged mesh, mesh supports and hardware, painting and touch-up, new mesh or other systems at below-bridge deck areas restricting access to bridge abutments and sub-structure, and all auxiliary systems such as security, electronic or communications equipment, and retrieval and disposal of any objects found in the mesh whether natural or human-made and whether deliberately or accidentally thrown or falling into the mesh (collectively “Maintenance and Repair” or “M&R”). All such costs associated with the means restriction systems shall be reimbursed, subject to Paragraph 11 below, to the City by Cornell except that the City agrees to provide routine or other washing of the systems on City-owned bridges at the same time that it performs bridge washing at no expense to Cornell. However, to the extent that any highway maintenance and repair assistance from the state or federal governments covers or may cover the M&R of the means restriction systems on the three City-owned bridges, including but not limited to the expected work on the Stewart Avenue bridge over Fall Creek Gorge planned for 2024, the City agrees to apply for the same and if granted, to credit the amounts received for M&R for the systems in reduction of the M&R costs Cornell is obligated to reimburse to the City.

5. **Coordination of M&R Activities:** The parties recognize that reasonably prompt M&R may be desirable to maintain the systems’ function, prevent unsightliness, and deter any future deterioration or instances of throwing items into the mesh. The parties also recognize that a reasonably consistent standard of care across the means restriction systems on the bridges owned
by both parties sends a message to the public and bridge users about the respect for the systems and seriousness of their purpose. The parties also recognize that opportunities for mutually beneficial cost savings may exist if they coordinate the tasks of M&R at their respective means restriction systems to the extent practicable. To further such goals:

A. The parties agree to continue to make members of their respective professional staffs available to maintain a mutually satisfactory written summary process and guidelines (hereafter “Process and Guidelines” or “P&G”) for coordinating M&R. The purpose of the P&G is to develop efficiencies and keep M&R costs as low as reasonably possible for both the City-owned and Cornell-owned systems, while meeting the parties’ shared goals for safe, functional systems that are reasonably free from visible wear and tear and unsightly objects. The P&G are not intended to be contractual or need the parties’ formal ratification. They may be in the form of a letter memorandum and may further evolve over time as the respective staffs of the parties gain technical and practical experience with the systems. The P&G should describe how to:
   i. identify reasonably needed M&R including object retrieval and disposal, approximate frequency needed, and guidelines for what constitutes an emergency need;
   ii. identify best practices and methods of M&R;
   iii. coordinate the scheduling of both planned and, where feasible, unplanned M&R to conserve resources and realize cost savings;
   iv. coordinate the use of contractors and other resources such as rented equipment to reduce overall costs;
   v. outline generally how the value of a City employee’s time spent on work that is reimbursable by Cornell under this Agreement shall be determined; and
   vi. handle any related matter that serves the purposes of M&R.

B. Thereafter, each party shall designate one to two members of its professional staff to serve as its coordinator(s) (“Coordinator”) for the purpose of administering any M&R of that party’s system in accordance with the P&G and coordinating with the other party’s Coordinator. Coordination is meant to be informal and expeditious, such as by telephone call or e-mail, and conducted in the spirit of professional courtesy and neighborly cooperation.

C. Except in the case of emergency, it is expected that M&R will be first discussed and not performed without a reasonable time for coordination of tasks, contractors, equipment rental, and the like, by the parties’ Coordinators. Neither party is obligated to obtain the consent
of the other party for M&R; rather each party is ultimately responsible to determine when and if M&R are needed, after observing the P&G.

D. Subject to Paragraph 11 below, Cornell agrees to reimburse the City for the actual time of the City staff devoted to the preparation of the P&G and actual time of the City staff employee(s) spent serving as Coordinator. Cornell shall also reimburse the City for the actual cost of a M&R job, whether executed by City employees or a contractor employed by the City (including any advertising and other costs associated with letting a contract out for bid and staff time to supervise or administer the job or contract).

E. Prior to seeking reimbursement from Cornell for any M&R due to damage or vandalism or other condition or occurrence to the system, the City shall first seek coverage under its property damage insurance policy, the proceeds of which shall be applied first to the cost of such M&R and Cornell agrees to pay the City’s deductible (or the portion of the deductible attributable to the systems’ damage in the event insured damage to City property is greater than to the system alone). The City agrees to provide a waiver of subrogation in favor of Cornell in connection with any such property damage claims. If damage is covered by such property damage insurance but the damage is not such that it requires repair for functional, safety, or aesthetic reasons, then the proceeds shall be applied on behalf of Cornell to the next expense of M&R for which Cornell would be obligated to reimburse the City.

6. Insurance Generally: The parties acknowledge that the maintenance of comprehensive general liability and property damage insurance are the prudent and appropriate methods to protect municipalities and educational institutions from the risks of owning and operating their extensive facilities.

A. Cornell agrees to reimburse the City for any future increases to premiums of general liability and property damage insurances levied expressly and solely due to the inclusion of the means restriction systems among the City’s premises and property and not due to generalized premium increase, to increased coverage and/or reduced deductible, or to claims history involving other premises and property of the City overall and not specifically the City-owned means restriction systems.

B. The City purchases insurance coverage on an annual basis every December. No earlier than December 15 of each year, Cornell may request in a letter to the City Controller that the City provide the details of its general liability and property damage insurance policies for the
upcoming year. The City shall provide such information within thirty (30) days of any such request. In response to the letter, the City shall provide Cornell with a copy of the declarations page of, or certificate of insurance for, each relevant insurance policy. The City’s failure to respond to a request in accordance with this section shall be a material breach of this Agreement.

7. **Liability for Means Restriction Systems-Related Claims:** Based on the available information, Cornell does not expect that claims for injury or death caused by or related to the means restriction systems on City-owned bridges are likely, or if brought, are likely to be successful. The existence of the systems may be likely to reduce risk of injury or death off bridges. The City’s current insurer has acknowledged that as City property the means restriction systems beneath City-owned bridges are covered by its general liability insurance policy. The City represents that its current general liability policy has a $150,000 self-insured retention. The City agrees to name Cornell as an additional insured and provide a waiver of subrogation in Cornell’s favor. Cornell agrees to pay the deductible or self-insured retention on the City’s general liability policy in connection with a judgment arising from, and property or personal injury or death connected with, the means restriction system on City-owned bridges (or the portion of the deductible or self insured retention attributable to the system in the event the cause of the injury or death is determined to be due to more than to the means restriction system alone), provided:

   A. the deductible is the same deductible that applies to any judgment arising from property or personal injury or death connected with any other premises and property owned by the City;

   B. the City has complied with Paragraph 6(B) above with respect to any increase in the policy’s deductible or self-insured retention; and

   C. the City agrees not to settle or agree to a settlement on the City’s behalf by any of its insurers, claims adjusters, or legal representatives without Cornell’s written consent, which consent shall be determined as quickly as is practical, and subject to Paragraph 9, below. This provision shall not affect Cornell’s obligation to pay the deductible following final judgment, provided, however, that the City shall have notified Cornell of all substantive settlement discussions and settlement demands and offers, and shall have considered any input Cornell may provide in connection with such settlement discussions.

8. **Term of Agreement:** This Agreement, and each of the respective parties’ undertakings herein, shall take effect May 17, 2023 and continue for a term of ten (10) years. The
term of this Agreement shall not be deemed extended by reason of any failure or neglect to extend or renew it; it may only be extended by a new agreement, duly signed by the authorized representatives of each party. If at any time within six months prior to, or three years after, the end of this Agreement, the City so requests in writing in accordance with Paragraph 10, Cornell shall, at Cornell’s expense, cause the means restriction systems on the three City-owned bridges to be dismantled and removed and any damage at points of attachment or otherwise to be repaired, within six months of any such request (preparation of plans, getting contractor under contract, mobilization, weather and other conditions permitting). With respect to dismantling and removal, Cornell agrees to provide the Superintendent of Public Works or his or her designee with the same opportunities for approval or review and comment and to provide the same cost reimbursement and contractor liability insurance as are provided for in Paragraph 1(D), 1(E), 1(F) (including 1(F)(i) and (ii)) of the Original Agreement, with respect to installation. Cornell may leave in place any auxiliary security and communications systems where the equipment is located on property owned or controlled by Cornell and that was not turned over to the City previously. If the City wishes to have the salvageable material and equipment that are to be removed from City property, it may so notify Cornell at the time it requests removal, provided however, that the City shall pay Cornell for the difference between the contract price for a straight removal with minimal salvage capability and a removal undertaken specifically to retain the maximum reasonable salvage.

9. **Reviews and Approvals:** Whenever one party is required to review and comment, or to approve a matter as provided or implied in this Agreement, it shall act reasonably, in good faith and in timely manner, and not unreasonably or arbitrarily disapprove or delay matters that require approval. It shall communicate any reservations or objections in writing (by letter or e-mail) to the other party without delay, and work with the other party to the Agreement to attempt to work out differences, reservations and compromises in a reasonable and expeditious manner.

10. **Notices:** If either party needs to, or believes it needs to, formally notify the other of a matter relating to or concerning this Agreement or the means restriction systems on either party’s bridges, such as a communications breakdown, an alleged failure to abide by or controversy over the meaning or applicability of a term or condition of this Agreement, such party shall notify the other in writing and deliver the same by hand or by certified and return receipt mail or by national overnight delivery service to the address listed below, or to any different address subsequently provided in writing by the other party:
11. Payments: Whenever one party is required to pay or reimburse money to the other (hereafter the “Payment”), the party requesting the Payment shall do so in writing and supply supporting documentation describing the purpose and work performed or expense incurred, and if applicable, by whom, the hourly or daily rate as appropriate, and how the Payment requested was calculated. The party requesting shall answer any questions or supply additional documentation that is reasonably required and promptly requested by the party paying. The party paying shall remit the Payment by check or direct deposit within 25 days of receiving the request and the complete supporting documentation. Requests for payment shall be made not more than 4 months following the close of the financial year in which the requesting party incurred the expense.

12. Completeness, Headings, Reformation: This document represents the complete Agreement by and between the parties with respect to the means restriction systems on the three City-owned bridges described herein. The paragraph headings are for convenience only and are not part of the Agreement. If it should later be determined that any portion of the Agreement is unlawful as determined by the final and un-appealable judgment of a court of competent jurisdiction or by mutual agreement of the parties, then the unlawful portion shall be excised and not have any effect on the validity of the balance of the Agreement or on its overall purpose and intent. The parties agree either that the said court shall reform the Agreement on their behalf or that they may mutually agree to reform the Agreement by a reformation amendment duly executed by each of them, such that by either method the overall purpose and intent is preserved and the Agreement is remade whole and functional without such unlawful provision, providing however, that no such reformation may increase the liability or obligation (monetary or otherwise) of either party without its express consent.
IN WITNESS WHEREOF, the parties have executed this agreement on the day and year indicated next to each signature.

City of Ithaca, by:

_____________________________________ Date:________________________________________
Name: Laura Lewis
Title: Mayor

Cornell University, by:

_____________________________________ Date:________________________________________
Name: Frederick F. Burgess III
Title: Vice President, Facilities and Campus Services
4. ADMINISTRATION, HUMAN RESOURCES, & POLICY

4.3 Amendment to Personnel Roster – DPW – Water Treatment Plant Staff

WHEREAS, the Water Treatment Plant (WTP) is restructuring its staff organization to more efficiently meet operational requirements and water quality standards; and

WHEREAS, recent changes in the number of shifts and the timing of maintenance and repair work has highlighted the need for an additional supervisory position, which is typically performed by a Senior Water Treatment Plant Operator, and

WHEREAS, New York State Department of Health (NYSDOH) is expanding its lead and copper sampling requirements in 2024, which will greatly increase the workload for laboratory staff, and an additional Laboratory Technician position is needed; and

WHEREAS, the changes listed above will reduce the need for two Water Treatment Plant Operator positions, and the proposed roster changes can be made without any impact to the 2023 budget; now therefore be it

RESOLVED, that the personnel roster of the Department of Public Works be amended as follows:

Add: one (1) Senior Water Treatment Plant Operator
Add: one (1) Laboratory Technician
Defund: two (2) Water Treatment Plant Operators

and be it further

RESOLVED, that the above changes shall be funded by using existing funds in the 2023 DPW budget.
Date: January 18, 2023

To: Civil Service Commission
    Common Council

From: Michael Thorne, Superintendent of Public Works

Re: New Senior Water Treatment Plant Operator and Laboratory Technician Positions at Water Treatment Plant

Dear Commission and Council Members,

The Water Treatment Plant (WTP) is restructuring its staff organization to better meet modern requirements in operations and water quality standards. Last year, due to staffing shortages, the WTP eliminated its 3rd shift operations and shutdown the plant during the overnight shift. In doing so, maintenance and operation activities that were spread throughout 1st, 2nd, and 3rd shifts are now condensed to 1st and 2nd shifts. Because more maintenance is being performed on 2nd shift, a Senior Operator position is needed to supervise and assist in these duties. Currently, 2nd shift has no senior position on the roster and by creating a Senior Operator position this need will be filled.

On the regulatory side, the New York State Department of Health (NYSDOH) is expanding its lead and copper sampling requirements in 2024, which will greatly increase the workload for the current Laboratory Technician. To better meet the NYSDOH’s future requirements, as well as future NYSDEC requirements and operational sampling, an additional Laboratory Technician is needed.

Implementing these two changes will be cost neutral on the WTPs budgeted staff salaries. In creating the Senior Operator and Laboratory Technician titles, two vacant Operator titles will be eliminated from the roster and their funding will be applied to the new titles. One Operator title is funded at step 2 while the other is funded at step 5. The combined funds of the eliminated titles will be enough to fully fund an entry level Laboratory Technician as well as a promoted Senior Operator.

“An Equal Opportunity Employer with a commitment to workforce diversification.”
4.4 Resolution to Amend the Youth Bureau 2023 Roster

WHEREAS, the Youth Bureau is requesting an amendment to the 2023 roster; and,

WHEREAS, the Recreation Support Services (RSS) program has been working at a decreased staffing level since 2020; and,

WHEREAS, participant waitlists for both youth and adults continue to grow; and,

WHEREAS, multiple contracts for services have stayed at the same levels; and,

WHEREAS, new administrative and reporting systems, new health and safety requirements, and program modifications have resulted from COVID; and,

WHEREAS, the Youth Bureau wishes to increase the workweek for a vacant Specialist in Recreation for Individuals with Disabilities position from 20 hours/week to 35 hours/week; and

WHEREAS, this amendment does not require any amendments to the 2023 YB budget now, therefore, be it

RESOLVED, that the Personnel Roster of the Youth Bureau shall be amended effective June 1, 2023 as follows:

Increase: One (1) Specialist in Recreation for Individuals with Disabilities position from 20 hours/week to 35 hours/week.
To: City Administration Committee  
From: Liz Klohmann, Director  
Re: 2023 Roster Amendment  
Date: 3/22/23  

The Youth Bureau is requesting permission to amend the 2023 personnel roster. We would like to increase the hours for the Specialist in Recreation for Individuals with Disabilities (IWD) position from 20 hours to 35 hours.

Recreation Support Services (RSS) restructured in 2020 after the retirement of the RSS Youth Program Coordinator. Since that time the program has downsized to one Program Coordinator who oversees both youth and adult programming, provides direct service to participants and manages multiple contracts (State and local) for service. Five full-time staff (including the Program Coordinator) have been doing the same level of programming previously done by 6 full-time staff without a decrease in service contracts. Additionally they have had increases in contractual obligations and operation protocols that include new administrative and reporting systems, new health and safety protocols and program modifications since 2020 due to COVID. Both youth and adult programs have waitlist that continue to grow.

In 2021 a 20-hour position was created but has remained vacant. The shortage of qualified staff and individuals who can meet the flexible schedule needed to support RSS is few and far between. After multiple recruiting attempts, we feel that the increase to a 35 hour position will better meet the needs of the RSS program and help attract of pool of qualified candidates.

We are requesting that as of June 1, 2023 the Specialist in Recreation for IWD be increased from 20 hours – 35 hours.
This change does not require any budget amendments.
5. FINANCE, BUDGET, & APPROPRIATIONS

5.1 Renewing Right to Counsel MOU with LawNY

WHEREAS, on Oct 3, 2021, the Common Council adopted a Right to Counsel resolution including the following features:

   a) Attorney-client representations of City-resident tenants in City Court;
   b) Non-attorney-client advising and guidance for City-resident tenants who contact LawNY seeking same; and
   c) A LawNY presence at City Court (generally once per week) to assist tenants appearing in court with (a) non-attorney-client advising and guidance, and (b) potential client intake as new LawNY clients;

and;

WHEREAS, as part of the 2022 Authorized Budget, Common Council included $125,000 for said program, and thereafter on May 4, 2022 authorized the use of said funds for said program; and

WHEREAS, the current Agreement between the City and LawNY for the funding and operation of the Right to Counsel program expires on March 31, 2023; and

WHEREAS, despite LawNY’s best efforts, the substantial majority of said funding remains available at this time, and LawNY has indicated its willingness to continue the program for a renewal period; now, therefore, be it

RESOLVED, that the Mayor and the City Controller are hereby authorized to devote to a renewal term of this agreement the unexpended remainder of the previously-budgeted $125,000 for this program; and be it further

RESOLVED, that the Mayor, on the advice of the City Attorney, is hereby authorized to execute a renewal of the expiring Right to Counsel Agreement with LawNY on terms substantially similar to those already contained in that Agreement, for a period commencing April 1, 2023 and concluding on March 31, 2024.
CITY OF ITHACA and LawNY, Inc. AGREEMENT
CITY OF ITHACA RIGHT TO COUNSEL PROGRAM

This Agreement is made as of March __, 2022 between the following parties:

City of Ithaca, a municipal corporation in the State of New York, with offices at 108 East Green Street, Ithaca, New York 14850, hereinafter the "City,"

and

Legal Assistance of Western New York, Inc., a not-for-profit corporation incorporated in the State of New York, with offices located at 361 South Main Street, Geneva, New York 14456, and a branch office at 902 Taber Street, Ithaca, New York 14850, hereinafter "LawNY."

WITNESSETH:

WHEREAS, the City requires certain legal services to be performed more particularly set forth below and made a part thereof; and

WHEREAS, LawNY is desirous of performing such legal services and the City is desirous of contracting with the LawNY to provide such services;

NOW, in consideration of the covenants, conditions, and provisions contained herein, it is hereby AGREED as follows:

1. The purpose of this Agreement is to fund the establishment of a Right to Counsel Program (the "Program") within the City of Ithaca as contemplated in the Right to Counsel Resolution of the City of Ithaca's Common Council adopted on October 3, 2021, which is referred to as Exhibit A, and incorporated herein by reference, and specifically including the following features:
   a. Attorney-client representations of City-resident tenants in City Court, estimated at roughly 21 new such representations per quarter.
   b. Non-attorney-client advising and guidance for City-resident tenants who contact LawNY seeking same.
   c. A consistent LawNY presence at City Court (generally once per week) to assist tenants appearing in court with (a) non-attorney-client advising and guidance, and (b) potential client intake as new LawNY clients.

2. The Term of this Agreement shall commence as soon as LawNY is able to begin after
March 31, 2022 and terminate on December 31, 2022 or, to the extent that at least $10,000 of funds within the not-to-exceed amount established in this contract remain unexpended as of December 31, 2022, on March 31, 2023. The parties anticipate potential renewal of the Agreement; however, the parties understand and agree that funding contributions for subsequent terms shall be subject to each party's annual appropriations and Common Council approval for any subsequent year.

3. The City may terminate this contract on 30 days notice at any time without cause, in which case LawNY shall be paid pro rata for the satisfactory work performed to date of termination.

4. The City hereby agrees to provide an amount not to exceed $125,000 in monetary contributions for operation of the Right to Counsel Program under this Agreement.

5. The contribution set forth in paragraph 4 shall be distributed to LawNY in such quarterly amounts as provided in the following paragraph to support operation of the Program. LawNY shall provide a quarterly invoice (accounting through month-end June, September, and December, respectively) of such legal services provided to residents of the City of Ithaca, itemizing, without client names or any privileged information:

   a. the number of new representations undertaken in that quarter pursuant to paragraph 1(a) above;
   b. the number of open cases carried over from the preceding quarter pursuant to paragraph 1(a) above;
   c. the number of cases closed during the quarter pursuant to paragraph 1(a) above;
   d. the cumulative hours within that quarter expended on the work represented by 5(a), (b), and (c);
   e. the cumulative hours not invoiced to the City pursuant to paragraph 6(b) below;
   f. the number of hours expended by LawNY staff pursuant to paragraphs 1(b) and 1(c) above;

6. LawNY will calculate its quarterly invoices as follows:

   a. Each quarterly invoice will include a fixed “overhead” charge of $2,083 to cover all overhead, including project management, administrative support, and supervisions.
   b. In line with prior years’ experience, each quarter, LawNY will not invoice the City for the first three attorney-client representations of City-resident tenants in City Court undertaken by LawNY in that quarter, and instead will continue to fund those first three quarterly representations (for a total of 12 per full year) from other state and federal grants and funding sources.
c. All work undertaken, as documented by hours recorded, by LawNY pursuant to this MOU not covered by the preceding sub-paragraphs shall be invoiced to the City for reimbursement to LawNY, charging each employee’s applicable hours to the City at the employee’s standard hour rate (without markup beyond the amount standardly paid to the employee) plus 30%, to cover fringe benefits.

5. The parties agree that the funding provided by this Agreement shall assist LawNY to employ and fund one full-time (1.0 FTE) and one half time (0.5 FTE) attorneys and one 3/10th time (0.3 FTE) paralegal that are dedicated to providing legal services surrounding eviction and court representation to tenants in Ithaca City Court. These attorneys (and, as applicable, paralegal) shall be employed by LawNY and carry out the goals and duties described in the Resolution. LawNY shall be the employer of the attorneys and paralegal, and is responsible for setting their salaries, providing all employment related benefits and insurances, and have all hiring, disciplinary, and termination authority.

6. LawNY agrees that the fixed “overhead” charge on each invoice shall be the City’s only responsibility towards costs of administrative overhead, program supplies, filing fees, court expenses, legal research services, outreach materials, professional liability insurance and any other expenses associated with the provision of legal services under this Agreement.

7. Pursuant to LawNY’s standard client eligibility requirements, clients accepted under this Program must have an income at or under 200% of poverty and assets not exceeding $15,750. LawNY will also be entitled to apply under this Agreement such other client eligibility requirements as are standardly applied by LawNY under its other programs and work.

8. LawNY retains the right to refuse to accept cases for representation whenever LawNY deems it necessary, i.e., due to conflicts of interest, inadequate resources available, or clients with whom LawNY cannot establish an attorney-client relationship (due to incapacity or client insistence on pursuing non-meritorious claims/defenses).

9. LawNY shall carry forward any fund contributions not used for the Program by the termination date of this Agreement for use in subsequent Program funding agreement terms, or if no such subsequent terms are authorized, shall return to the City of Ithaca any such excess funds.

10. All notices required or permitted hereunder shall be in writing and shall be served on the parties at the addresses provided above.
11. Modification or renewal of this Agreement shall require a written Addendum, duly executed by the representatives of all parties.

12. LawNY Inc. shall indemnify, hold harmless and defend City of Ithaca, and its officers, employees, agents and elected officials from and against any and all claims and actions brought against the City and its officers, employees, agents and elected officials for injury or death to any person or persons or damage to property arising out of the performance of this contract by LawNY, its employees, subcontractors or agents except all actions and claims arising out of the negligence of the City. As described below, LawNY shall maintain the following minimum limits of insurance or as required by law, whichever is greater.

13. Workers’ Compensation and Disability Coverage: A condition for entry into this agreement is the presentation by LawNY to the City of Ithaca of either proof that the LawNY provides the levels of workers’ compensation and disability coverage required by the State of New York or that LawNY is not required to provide such coverage.

14. Liability Coverage: LawNY shall obtain, and always maintain during the term of this Agreement, liability insurance protecting LawNY, Inc. with the City of Ithaca being named as an additional insured as follows:

<table>
<thead>
<tr>
<th>Insurance Type</th>
<th>Limit</th>
</tr>
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<tbody>
<tr>
<td>Commercial General Liability</td>
<td></td>
</tr>
<tr>
<td>Bodily Injury and Property Damage Limit</td>
<td>$1,000,000 each occurrence</td>
</tr>
<tr>
<td>Medical Expenses Limit</td>
<td>$5,000 each occurrence</td>
</tr>
<tr>
<td>Personal &amp; Adv. Injury Limit</td>
<td>$1,000,000 each occurrence</td>
</tr>
<tr>
<td>General Aggregate</td>
<td>$2,000,000 each occurrence</td>
</tr>
<tr>
<td>Products/Comp/Op. Limit</td>
<td>$2,000,000 each occurrence</td>
</tr>
</tbody>
</table>

Such insurance shall cover damages because of bodily injury, including personal injury, sickness, disease or death, and from claims or damages because of injury to or destruction of property, including loss of use therefrom. The City of Ithaca shall be named as an additional insured on a direct primary basis under the policy issued for these coverages.

<table>
<thead>
<tr>
<th>Excess/Umbrella Liability</th>
<th>Limit</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>$2,000,000 each occurrence</td>
</tr>
<tr>
<td></td>
<td>$2,000,000 aggregate</td>
</tr>
</tbody>
</table>

Claims-made policies are not acceptable. When umbrella or excess coverage is in effect, it must follow the form of the underlying coverage. General Aggregate shall apply separately to the project prescribed in the contract. It is expressly understood and agreed by the Contractor that the insurance requirements specified above, contemplate the use of occurrence liability forms. City of Ithaca and its officers, employees, agents and elected officials are to be included as Additional Insured’s on a primary and non contributory basis.
All insurance shall be written with insurance carriers licensed by the New York State Office of Financial Services and have a Best's rating of A XI or better. Proof of insurance shall be provided on the Accord Certificate of Insurance, Accord 25 (05/2010), or insurance company certificate. All Certificates shall contain a sixty (60) day notice of cancellation, non-renewal or material change to the City of Ithaca. All Certificates must be signed by a licensed agent or authorized representative of the insurance company. Broker signature is not acceptable. Certificates of Insurance shall be submitted with the signed contract.

15. The Contractor shall not discriminate against any employee, applicant for employment, subcontractor, supplier of materials or services or program participant because of actual or perceived age; creed; color; disability; domestic violence victim status; ethnicity; familial status; gender; gender identity or expression; height; marital status; military status; national origin; predisposing genetic characteristics; race; religion; sex; sexual orientation; socioeconomic status; or weight.

16. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which, taken as a whole, shall constitute one and the same Agreement.

SIGNED:

CITY OF ITHACA

By: Laura Lewis, Acting Mayor

Date: 4/7/22

Legal Assistance of Western New York, Inc.

By: C. Kenneth Perri, Executive Director

Date: 4/11/22
5.4 Right to Counsel Resolution

WHEREAS, 74% of residents in the City of Ithaca are renters (HUD Consolidated Plan 2019-2023), including 56% of tenants who are housing cost burdened (paying more than 30% of their income in rent) and 41% of tenants are severely housing cost burdened (paying more than 50% of their income in rent); and
WHEREAS, 49% of Black renters and 45% of Latinx renters in the City of Ithaca are severely housing cost burdened, compared to 25% of white renters (HUD Consolidated Plan 2019-2023); and
WHEREAS, Black residents and female-headed households are disproportionately subject to non-payment evictions (2018 local data); and
WHEREAS, a resolution was passed on April 1, 2020 by City of Ithaca Common Council urging our state representatives to suspend for 90 days rent payments of residential tenants and small business commercial tenants who have suffered a loss of income as a result of government-ordered COVID-19 restrictions, and suspend mortgage payments for the same period for property owners facing financial hardship as a result of nonpayment of rent; and
WHEREAS, the ongoing impact of the pandemic prompted the Centers for Disease Control and Prevention to issue an eviction moratorium on September 4, 2020 through July 31, 2021 that provided protection from eviction to prevent the spread of COVID-19 and to promote public health; and
WHEREAS, an eviction moratorium issued by New York State declared a moratorium through August 31, 2021 suspending all non-payment eviction proceedings and pending eviction orders; and
WHEREAS, funding through the Emergency Rental Assistance Program (ERAP) has been plagued with difficulties at the state-level in processing applications and dispersing funds to tenants who may be eligible for 12 months of rental arrears, with the possibility of 3 months of prospective rent; and
WHEREAS, on August 2, 2021, upon the urging of Governor Hochul, the New York State Legislature returned to Albany for a special session and voted to extend the state’s eviction moratorium through January 15, 2022; and
WHEREAS, there exists no comprehensive data on pre-pandemic evictions in the City of Ithaca other than a 2018 independent local study of 78 evictions ordered by City of Ithaca Housing Court, in which proceedings most landlords had legal representation and very few tenants were represented by a lawyer; and
WHEREAS, the presence of eviction court monitors can provide support to tenants who will no longer feel alone and so that a clear database can be developed on City of Ithaca eviction cases; and
WHEREAS, a January 12, 2021 report from the ACLU and the National Coalition for a Civil Right to Counsel posted an article, “Tenants’ Right to Counsel is Critical to Fight Mass Evictions and Advance Race Equity During the Pandemic and Beyond” in which they call upon the federal government to provide funding for Right to Counsel in eviction proceedings; and
WHEREAS, several cities including Baltimore, MD; Philadelphia, PA; Cleveland, OH; New York City, NY; and San Francisco, CA are enacting or have already enacted
legislation to ensure tenant protections in eviction cases through Right to Counsel as a means to prevent disruptive displacement of residents, particularly for women of color who are single mothers; and

WHEREAS, cities noted above that have adopted Right to Counsel bills have seen the number of evictions drop significantly and tenants have been able to remain in their homes; and

WHEREAS, legal advice and full representation for tenants would also protect against Retaliatory Non-Renewal by empowering a tenant to sue a landlord if, by raising concerns as to the physical condition of a housing unit, a tenant is retaliated against in the form of non-renewal of a lease; and

WHEREAS, the Ithaca Eviction/Displacement Defense Project, funded in January 2020 through a grant from Enterprise Partners and managed locally by the Human Services Coalition of Tompkins County has provided funding and developed partnerships with Cornell Law School’s Tenants’ Rights Practicum (now in its third semester), LawNY, HSC’s 211 Housing Specialists, Cornell Law School’s summer interns, a Cornell Law Fellow, a Legal Hotline (Ithaca Tenants Resources), with the expectation of promoting future pro bono legal resources for tenants; now, therefore be it,

RESOLVED, That the City of Ithaca Common Council commit city resources and work with local partners named in this resolution to ensure tenant protections through a Right to Counsel Program that will provide legal representation to tenants facing eviction court
5. FINANCE, BUDGET, & APPROPRIATIONS

5.2 – Release of Funds from Restricted Contingency for The REACH Project, Inc.

WHEREAS, as part of the 2023 Authorized City Budget, Common Council included $100,000 in restricted contingency funding to The REACH Project, Inc., and

WHEREAS, the funds will be used to support the continuation and expansion of medical services to city residents, and outreach medical services delivered to underserved, low-income residents of Ithaca, including a focus on sheltered and unsheltered homeless individuals, and Harm-reduction medical outreach services to low-income and homeless individuals to cover costs of clinical staff and administrative support expenses that cannot be reimbursed through billing medical insurance; now, therefore be it

RESOLVED, That Common Council hereby releases $100,000 from Account A1990 Restricted Contingency and transfers the funds to Account A1012-5435 Community Service Contracts for the purpose of funding The REACH Project, Inc. for 2023.
5.3 Request to Amend the Youth Bureau 2023 Budget

WHEREAS, the Ithaca City School District has agreed to give the Youth Bureau $5,234 in new funding for the Student Tutor Program and

WHEREAS, the goal of this program is to teach high school students how to tutor middle school students and support middle school students in increasing their knowledge and understanding of their math subjects. This program will also help middle school students develop high school connections allowing them to feel more comfortable transitioning to high school and

WHEREAS, the Youth Bureau staff will work closely with ICSD to assist the Student Tutors in their work and provide compensation for the Tutors, therefore, be it

RESOLVED, That Common Council hereby amends the 2023 Youth Bureau budget as follows:

Increase Revenues:

Account # A7310-2705-1200 Youth Development Administration $4,577.00
Account # A7310-2705-1400 Youth Bureau Administration $ 657.00

Total $5,234.00

Increase Expenses:

Account # A 7310-5120-1200 Part time/Seasonal $4,000.00
Account # A 7310-5460-1200 Program Supplies $ 46.81
Account # A 7310-5120-1400 Part time/Seasonal $ 567.00
Account # A7310-9030 FICA/MEDICARE $ 390.19
Account # A7310-9040 Workers Comp $ 230.00

Total $5,234.00
To: City Administration Committee  
From: Suki Tabor, IYB Deputy Director  
        Liz Vance, IYB Director  
Re: Youth Bureau Budget Amendment  
Date: March 22, 2023

We have been advised, by the Ithaca City School District that we will receive $5,234 in funding for the Student Math Tutor Program for 2023. We are pleased that we are able to support a program that fosters positive supportive mentoring for middle school students in need of math support. The goal of this program is to teach high school students how to tutor middle school students and support middle school students in increasing their knowledge and understanding of their math subjects. This program will also help middle school students develop high school connections allowing them to feel more comfortable transitioning to high school in the future.

We are requesting an amendment to the 2023 Youth Bureau budget as follows:

Increase Revenues:

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td># A7310-2705-1200</td>
<td>Youth Development Administration</td>
<td>$4,577.00</td>
</tr>
<tr>
<td># A7310-2705-1400</td>
<td>Youth Bureau Administration</td>
<td>$657.00</td>
</tr>
</tbody>
</table>

TOTAL: $5,234.00

Increase Expenses:

<table>
<thead>
<tr>
<th>Account</th>
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<th>Amount</th>
</tr>
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<tbody>
<tr>
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<td>Part time/Seasonal</td>
<td>$4,000.00</td>
</tr>
<tr>
<td># A 7310-5460-1200</td>
<td>Program Supplies</td>
<td>$46.81</td>
</tr>
<tr>
<td># A 7310-5120-1400</td>
<td>Part time/Seasonal</td>
<td>$567.00</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>PTS (students) $3,240 x 12.65%</td>
<td>$409.86</td>
</tr>
<tr>
<td></td>
<td>PTS (Staff) $1,327 x 15.85%</td>
<td>$210.33</td>
</tr>
</tbody>
</table>

TOTAL: $5,234.00
2024 Budget Schedule

Wednesday, July 12, 2023  6:00 p.m.  SPECIAL TOPIC - TBA

Wednesday, August 9, 2023  6:00 p.m.  SPECIAL TOPIC - TBA

Wednesday, September 13, 2023  6:00 p.m.  Capital Projects Overview & Discussion  SPECIAL TOPIC - TBA

Wednesday, October 4, 2023  6:00 p.m.  Mayor – Presentation of 2024 Budget at the October Common Council Meeting.

Wednesday, October 11, 2023  6:00 p.m.  

Public Hearing #1  
Council Q&A, Review of Budget Process  
Public Safety  
  Includes: Police Department and Fire Department  
Reimagine Public Safety  
Public Information and Technology/Records  
Human Resources

Thursday, October 12, 2023  6:00 p.m.  Public Hearing #2  
Attorney’s Office  
Planning, Building and Economic Development  
Community Services  
  Includes: Southside Comm. Center, Human Services  
Coalition, Tompkins County Area Development,  
Community Science Institute, SPCA, Community Outreach,  
Others

Thursday, October 19, 2023  6:00 p.m.  DPW, Infrastructure and Transit  
  Includes: TCAT, Engineering, Streets & Facilities,  
Parking, Commons, Water & Sewer, Solid Waste, Sidewalks,  
Stormwater, IAWWTF  
Capital Projects – Final review

Wednesday, October 25, 2023  5:30 p.m.  City Administration Committee Meeting  
Youth Services  
  Includes: Youth Bureau and GIAC  
Finance  
  Includes: Chamberlain and Controller  
Mayor, Council, City Manager  
Remaining Items  
(If Time Allows:  

DRAFT
Thursday, October 26, 2023
6:00 p.m.

Wednesday, November 1, 2023
6:00 p.m.

Wednesday, November 8, 2023
6:00 p.m.

Council Discussion and Vote on Proposed Amendments

Council Discussion and Vote on Proposed Amendments
Council Vote to Move Budget to November 1, 2023

Public Hearing #3
Vote on Budget

Extra Budget Meeting, if needed