

# **CITY OF ITHACA**

**2018**

## **ITHACA AREA WASTEWATER TREATMENT FACILITY**

**OWNERS:  
CITY OF ITHACA  
TOWN OF ITHACA  
TOWN OF DRYDEN**

### **PRELIMINARY BUDGET**

*Ithaca, New York*

a great place to . . .



## Table of Contents

	<u>Page</u>
<b>Joint Activity - IAWWTF:</b>	
<i>General Government Support</i>	
J19** - Special Items	1
<i>Home and Community Services</i>	
Sewage Treatment & Disposal	
J8150 - Sewage Treatment Plant	2
<i>Undistributed</i>	
J9951 - Interfund Transfers	3
J9*** - Other Undistributed	3
<b>Schedule of Estimated Revenues</b>	4
<b>Schedule of Authorized Salaries and Positions</b>	5
<b>Schedule of Authorized Equipment</b>	6

**Ithaca Area Waste  
Water Treatment Plant  
2018 Budget**

		Budget			Common
	Expended/ Received	As Amended (as of 8/31/16)	Departmental Request	Mayor's Recommended	Council Adopted
	2016	2017	2018	2018	2018
<b><u>SCHEDULE OF JOINT ACTIVITY APPROPRIATIONS</u></b>					
<b><u>GENERAL GOVERNMENT SUPPORT</u></b>					
<b>SPECIAL ITEMS</b>					
J1920 MUNICIPAL ASSOCIATION DUES	1,086	1,119	1,119	1,119	
J1989 MISCELLANEOUS					
J1990 CONTINGENCY ACCOUNT		20,000	20,000	20,000	
<b><u>TOTAL SPECIAL ITEMS</u></b>	<b>1,086</b>	<b>21,119</b>	<b>21,119</b>	<b>21,119</b>	<b>0</b>
<b><u>TOTAL GENERAL GOVERNMENT SUPPORT</u></b>	<b>1,086</b>	<b>21,119</b>	<b>21,119</b>	<b>21,119</b>	<b>0</b>

**Ithaca Area Waste  
Water Treatment Plant  
2018 Budget**

	Expended/ Received 2016	Budget As Amended (as of 8/31/16) 2017	Departmental Request 2018	Mayor's Recommended 2018	Common Council Adopted 2018
<b><u>HOME AND COMMUNITY SERVICES</u></b>					
<b><u>SEWAGE TREATMENT &amp; DISPOSAL</u></b>					
<b>J8150 - SEWAGE TREATMENT PLANT</b>					
5105 SALARIES - ADMINISTRATIVE	67,589	67,589	66,178	66,178	
5110 SALARIES - STAFF	618,565	741,000	672,537	672,537	
5115 HOURLY - FULL TIME	21,194	21,500	35,266	35,266	
5120 HOURLY - PART-TIME	19,536	20,000	25,000	25,000	
5125 OVERTIME	10,720	22,000	22,000	22,000	
<b>SUB-TOTAL - PERSONNEL</b>	<b>737,604</b>	<b>872,089</b>	<b>820,981</b>	<b>820,981</b>	<b>0</b>
5210 OFFICE EQUIPMENT					
5215 MOTOR VEHICLES			25,000	25,000	
5225 OTHER EQUIPMENT	12,459	45,000	5,000	5,000	
<b>SUB-TOTAL - EQUIPMENT</b>	<b>12,459</b>	<b>45,000</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>
5405 TELEPHONE	5,579	6,200	6,200	6,200	
5410 UTILITIES	280,428	290,000	290,000	290,000	
5415 CLOTHING	5,095	5,000	5,300	5,300	
5420 GAS AND OIL	1,732	11,000	11,000	11,000	
5425 OFFICE EXPENSE	1,530	2,000	2,000	2,000	
5430 FEES FOR PROFESSIONAL SERVICES	122,159	118,000	115,000	115,000	
5435 CONTRACTUAL SERVICES	340,644	344,162	505,732	505,732	
5440 STAFF DEVELOPMENT	12,281	15,000	15,000	15,000	
5445 TRAVEL & MILEAGE					
5450 ADVERTISING		300	300	300	
5455 INSURANCE	111,304	125,000	123,000	123,000	
5475 PROPERTY MAINTENANCE					
5476 EQUIPMENT MAINTENANCE					
5477 EQUIPMENT PARTS & SUPPLIES	127,870	95,000	100,000	100,000	
5479 VEHICLE MAINTENANCE	19	4,000	3,000	3,000	
5480 BUILDING MAINTENANCE SUPPLIES	30,356	22,000	22,000	22,000	
5494 SAFETY MATERIALS & SUPPLIES	3,569	7,000	7,000	7,000	
5495 TREATMENT SUPPLIES	279,640	310,000	360,000	360,000	
5496 LABORATORY SUPPLIES	81,459	84,000	84,000	84,000	
5499 SLUDGE DISPOSAL	286,771	293,000	300,000	300,000	
<b>SUB-TOTAL - ADMINISTRATIVE &amp; PROGRAM</b>	<b>1,690,436</b>	<b>1,731,662</b>	<b>1,949,532</b>	<b>1,949,532</b>	<b>0</b>
5700 PRIOR YEAR ENCUMBRANCES					
5720 PRIOR YEAR EQUIPMENT					
<b>SUB-TOTAL - OTHER ITEMS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9010 STATE RETIREMENT	108,924	111,180	110,160	110,160	
9030 SOCIAL SECURITY	56,436	67,000	63,000	63,000	
9040 WORKERS' COMPENSATION INSURANCE	15,782	36,421	34,160	34,160	
9050 UNEMPLOYMENT INSURANCE					
9060 HOSPITAL & MEDICAL INSURANCE	310,357	324,820	337,038	337,038	
9070 DENTAL INSURANCE	2,845	3,200	3,200	3,200	
9080 DAY CARE ASSISTANCE		500	250	250	
9089 EMPLOYEE TUITION	1,312	1,000	1,400	1,400	
<b>SUB-TOTAL - EMPLOYEE BENEFITS</b>	<b>495,656</b>	<b>544,121</b>	<b>549,208</b>	<b>549,208</b>	<b>0</b>
9710 SERIAL BONDS	227,140	320,445	418,549	418,549	
9711 INTEREST ON SERIAL BONDS	161,520	464,664	368,147	368,147	
9730 BOND ANTICIPATION NOTES (BANS)	79,715	32,252	33,862	33,862	
9731 INTEREST ON BANS	65,491	30,835	44,351	44,351	
9795 PAYING AGENT FEES					
<b>SUB-TOTAL - DEBT SERVICE</b>	<b>533,866</b>	<b>848,196</b>	<b>864,909</b>	<b>864,909</b>	<b>0</b>
<b>TOTAL SEWAGE TREATMENT PLANT</b>	<b>3,470,021</b>	<b>4,041,068</b>	<b>4,214,630</b>	<b>4,214,630</b>	<b>0</b>
<b>TOTAL HOME AND COMMUNITY SERVICES</b>	<b>3,470,021</b>	<b>4,041,068</b>	<b>4,214,630</b>	<b>4,214,630</b>	<b>0</b>

Ithaca Area Waste  
Water Treatment Plant  
2018 Budget

		Budget			Common
	Expended/ Received	As Amended (as of 8/31/16)	Departmental Request	Mayor's Recommended	Council Adopted
	2016	2017	2018	2018	2018
<b><u>UNDISTRIBUTED</u></b>					
<b>INTERFUND TRANSFERS</b>					
J9951 TRANSFER TO CAPITAL RESERVE FUND		50,000			
<b>TOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
J9040 - PRIOR YEAR ENCUMBRANCES					
<b>TOTAL UNDISTRIBUTED</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL - JOINT ACTIVITY APPROPRIATIONS</b>	<b>3,471,107</b>	<b>4,112,187</b>	<b>4,235,749</b>	<b>4,235,749</b>	<b>0</b>

**Ithaca Area Waste  
Water Treatment Plant  
2018 Budget**

	Expended/ Received 2016	Budget As Amended (as of 8/31/16) 2017	Departmental Request 2018	Mayor's Recommended 2018	Common Council Adopted 2018
<b><i>SCHEDULE OF JOINT ACTIVITY ESTIMATED REVENUES</i></b>					
<b>DEPARTMENTAL INCOME</b>					
J2373 SEPTAGE SERVICE	392,524	310,000	380,000	380,000	
J2374 SEWER SERVICE, OTHER GOVERNMENTS	2,719,536	2,797,991	2,732,340	2,732,340	
J2375 SERVICES - OTHER GOVERNMENTS					
J2392 DEBT SERVICE - OTHER GOVERNMENTS	533,866	848,196	864,909	864,909	
<b>TOTAL DEPARTMENTAL INCOME</b>	<b>3,645,926</b>	<b>3,956,187</b>	<b>3,977,249</b>	<b>3,977,249</b>	<b>0</b>
<b>USE OF MONEY AND PROPERTY</b>					
J2401 INTEREST AND EARNINGS	1,115	3,000	3,000	3,000	
<b>TOTAL USE OF MONEY AND PROPERTY</b>	<b>1,115</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>
<b>MISCELLANEOUS</b>					
J2665 SALE OF EQUIPMENT	1,945	1,500	4,000	4,000	
J2680 INSURANCE RECOVERIES					
J2701 REFUND PRIOR YEAR EXPENSE					
J2705 GIFTS AND DONATIONS					
J2770 UNCLASSIFIED REVENUE		1,500	1,500	1,500	
J2392 DEBT SERVICE - OTHER GOVT'S					
<b>TOTAL MISCELLANEOUS</b>	<b>1,945</b>	<b>3,000</b>	<b>5,500</b>	<b>5,500</b>	<b>0</b>
<b>INTERFUND REVENUES</b>					
J2808 TRANSFER FROM DEBT SERVICE FUND					
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>STATE AID</b>					
J3989 OTHER HOME AND COMMUNITY SERVICES					
<b>TOTAL STATE AID</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL ESTIMATED REVENUES - JOINT ACTIVITY</b>	<b>3,648,986</b>	<b>3,962,187</b>	<b>3,985,749</b>	<b>3,985,749</b>	<b>0</b>
<b>APPROPRIATED SURPLUS</b>				<b>250,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>				<b>4,235,749</b>	<b>0</b>

**Schedule of Authorized Salaries and Positions  
Ithaca Area Waste Water Treatment Plant  
For the Year 2018**

		NUMBER OF	NUMBER OF	
		PERSONS	PERSONS	2018
ACCOUNT #	UNIT AND TITLE	AUTHORIZED	FUNDED	APPROPRIATION
	<b><u>JOINT ACTIVITY - IAWWTF</u></b>			
<b>J8150</b>	<b>WASTEWATER TREATMENT PLANT</b>			
	Chief Wastewater Treatment Plant Operator	1	1	
	Assistant Chief Wastewater Treatment Plant Operator	1	1	
	Laboratory Director	1	1	
	Laboratory Technician - Wastewater Plant - 40 Hours	1	1	
	Wastewater Treatment Plant Operator and/or Trainee	7	6	
	Wastewater Treatment Plant Operator/Mechanic	1	1	
	Wastewater Treatment Plant Instrumentation Technician and/or Trainee	1	1	
	Wastewater Treatment Plant Maintenance Coordinator	1	1	
	Industrial Wastewater Pretreatment Coordinator	1	1	
	Maintenance Worker (.33 Shared Position)	0.33	0.33	
	Administrative Coordinator (.8 Shared Position)	0.8	0.8	
	<b>TOTAL JOINT ACTIVITY - IAWWTF SALARIES &amp; POSITIONS</b>	<b>16.13</b>	<b>15.13</b>	<b>\$ 820,981</b>

**Schedule of Authorized Equipment  
Ithaca Area Waste Water Treatment Plant  
For the Year 2018**

<b>ACCOUNT #</b>	<b>FUND / DEPARTMENT</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
	<b><i>JOINT ACTIVITY - IAWWTF</i></b>		
<b>J8150</b>	<b>SEWAGE TREATMENT FACILITY</b>		
<b>215</b>	MOTOR VEHICLES	TRANSIT VAN	\$ 25,000
<b>225</b>	OTHER EQUIPMENT	MISCELLANEOUS EQUIPMENT	5,000
	<b>TOTAL JOINT ACTIVITY - IAWWTF</b>		<b>\$ 30,000</b>