

# **CITY OF ITHACA**

**2014**

## **ITHACA AREA WASTEWATER TREATMENT PLANT**

**OWNERS:  
CITY OF ITHACA  
TOWN OF ITHACA  
TOWN OF DRYDEN**

### **PRELIMINARY BUDGET**

*Ithaca, New York*

a great place to . . .



## Table of Contents

	<u>Page</u>
<b>Joint Activity - IAWWTP:</b>	
<i>General Government Support</i>	
J19** - Special Items	1
<i>Home and Community Services</i>	
Sewage Treatment & Disposal	
J8150 - Sewage Treatment Plant	2
<i>Undistributed</i>	
J9951 - Interfund Transfers	3
J9*** - Other Undistributed	3
<b>Schedule of Estimated Revenues</b>	4
<b>Schedule of Authorized Salaries and Positions</b>	5
<b>Schedule of Authorized Equipment</b>	6

Ithaca Area Waste  
Water Treatment Plant  
2014 Budget

		Budget			Common
	Expended/ Received	As Amended (as of 8/31/12)	Departmental Request	Mayor's Recommended	Council Adopted
	2012	2013	2014	2014	2014
<b><u>SCHEDULE OF JOINT ACTIVITY APPROPRIATIONS</u></b>					
<b><u>GENERAL GOVERNMENT SUPPORT</u></b>					
<b>SPECIAL ITEMS</b>					
J1920 MUNICIPAL ASSOCIATION DUES	1,086	1,119	1,119	1,119	
J1989 MISCELLANEOUS					
J1990 CONTINGENCY ACCOUNT		15,000	15,000	15,000	
<b>TOTAL SPECIAL ITEMS</b>	<b>1,086</b>	<b>16,119</b>	<b>16,119</b>	<b>16,119</b>	<b>0</b>
<b>TOTAL GENERAL GOVERNMENT SUPPORT</b>	<b>1,086</b>	<b>16,119</b>	<b>16,119</b>	<b>16,119</b>	<b>0</b>

**Ithaca Area Waste  
Water Treatment Plant  
2014 Budget**

	Expended/ Received 2012	Budget As Amended (as of 8/31/12) 2013	Departmental Request 2014	Mayor's Recommended 2014	Common Council Adopted 2014
<b><u>HOME AND COMMUNITY SERVICES</u></b>					
<b><u>SEWAGE TREATMENT &amp; DISPOSAL</u></b>					
<b>J8150 - SEWAGE TREATMENT PLANT</b>					
5105 SALARIES - ADMINISTRATIVE	62,821	62,582	62,582	62,582	
5110 SALARIES - STAFF	557,324	522,188	536,555	536,555	
5115 HOURLY - FULL TIME	36,169	39,087	39,000	39,000	
5120 HOURLY - PART-TIME	29,561	11,166	16,182	16,182	
5125 OVERTIME	36,401	35,000	30,000	30,000	
<b>SUB-TOTAL - PERSONNEL</b>	<b>722,276</b>	<b>670,023</b>	<b>684,319</b>	<b>684,319</b>	<b>0</b>
5210 OFFICE EQUIPMENT		5,000			
5225 OTHER EQUIPMENT	55,046	25,000	30,000	30,000	
<b>SUB-TOTAL - EQUIPMENT</b>	<b>55,046</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>
5405 TELEPHONE	5,291	5,300	5,300	6,000	
5410 UTILITIES	330,471	450,000	450,000	370,000	
5415 CLOTHING	4,774	8,000	5,000	8,000	
5420 GAS AND OIL	14,022	18,000	18,000	18,000	
5425 OFFICE EXPENSE	4,110	3,875	3,875	3,875	
5430 FEES FOR PROFESSIONAL SERVICES	68,497	102,377	102,377	107,000	
5435 CONTRACTUAL SERVICES	338,151	359,143	359,143	357,294	
5440 STAFF DEVELOPMENT	6,153	15,000	15,000	15,000	
5445 TRAVEL & MILEAGE					
5450 ADVERTISING	17	300	300	300	
5455 INSURANCE	121,446	126,000	126,000	131,000	
5475 PROPERTY MAINTENANCE					
5476 EQUIPMENT MAINTENANCE					
5477 EQUIPMENT PARTS & SUPPLIES	80,988	90,000	90,000	90,000	
5479 VEHICLE MAINTENANCE	2,501	6,120	6,120	6,120	
5480 BUILDING MAINTENANCE SUPPLIES	16,000	22,900	22,900	22,000	
5494 SAFETY MATERIALS & SUPPLIES	11,067	7,500	7,500	8,000	
5495 TREATMENT SUPPLIES	326,614	353,850	353,850	353,850	
5496 LABORATORY SUPPLIES	85,109	84,000	84,000	84,000	
5499 SLUDGE DISPOSAL	239,137	260,000	260,000	260,000	
<b>SUB-TOTAL - ADMINISTRATIVE &amp; PROGRAM</b>	<b>1,654,348</b>	<b>1,912,365</b>	<b>1,909,365</b>	<b>1,840,439</b>	<b>0</b>
5700 PRIOR YEAR ENCUMBRANCES	121,242	186,967			
5720 PRIOR YEAR EQUIPMENT		36,966			
<b>SUB-TOTAL - OTHER ITEMS</b>	<b>121,242</b>	<b>223,933</b>	<b>0</b>	<b>0</b>	<b>0</b>
9010 STATE RETIREMENT	129,873	149,430	138,720	138,720	
9030 SOCIAL SECURITY	55,254	51,257	52,360	52,360	
9040 WORKERS' COMPENSATION INSURANCE	9,692	25,000	36,348	36,348	
9050 UNEMPLOYMENT INSURANCE					
9060 HOSPITAL & MEDICAL INSURANCE	257,480	280,000	300,427	300,427	
9070 DENTAL INSURANCE	2,773	3,500	3,500	3,500	
9080 DAY CARE ASSISTANCE	1,930	4,000	3,000	3,000	
<b>SUB-TOTAL - EMPLOYEE BENEFITS</b>	<b>457,002</b>	<b>513,187</b>	<b>534,355</b>	<b>534,355</b>	<b>0</b>
9710 SERIAL BONDS	116,000	138,800	194,426	194,426	
9711 INTEREST ON SERIAL BONDS	87,166	89,835	222,049	222,049	
9730 BOND ANTICIPATION NOTES (BANS)	574	28,578	28,529	28,529	
9731 INTEREST ON BANS	9,824	19,058	31,226	31,226	
9795 PAYING AGENT FEES					
<b>SUB-TOTAL - DEBT SERVICE</b>	<b>213,564</b>	<b>276,271</b>	<b>476,230</b>	<b>476,230</b>	<b>0</b>
<b>TOTAL SEWAGE TREATMENT PLANT</b>	<b>3,223,478</b>	<b>3,625,779</b>	<b>3,634,269</b>	<b>3,565,343</b>	<b>0</b>
<b>TOTAL HOME AND COMMUNITY SERVICES</b>	<b>3,223,478</b>	<b>3,625,779</b>	<b>3,634,269</b>	<b>3,565,343</b>	<b>0</b>

**Ithaca Area Waste  
Water Treatment Plant  
2014 Budget**

		<b>Budget</b>			
	<b>Expended/ Received</b>	<b>As Amended (as of 8/31/12)</b>	<b>Departmental Request</b>	<b>Mayor's Recommended</b>	<b>Common Council Adopted</b>
	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2014</b>
<b><u>UNDISTRIBUTED</u></b>					
<b>INTERFUND TRANSFERS</b>					
J9951 TRANSFER TO CAPITAL RESERVE FUND	150,000	250,000	250,000	250,000	
<b>TOTAL INTERFUND TRANSFERS</b>	<b>150,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>
J9040 - PRIOR YEAR ENCUMBRANCES					
<b>TOTAL UNDISTRIBUTED</b>	<b>150,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>
<b>GRAND TOTAL - JOINT ACTIVITY APPROPRIATIONS</b>	<b>3,374,564</b>	<b>3,891,898</b>	<b>3,900,388</b>	<b>3,831,462</b>	<b>0</b>

Ithaca Area Waste  
Water Treatment Plant  
2014 Budget

	Expended/ Received 2012	Budget As Amended (as of 8/31/12) 2013	Departmental Request 2014	Mayor's Recommended 2014	Common Council Adopted 2014
<b><u>SCHEDULE OF JOINT ACTIVITY ESTIMATED REVENUES</u></b>					
<b>DEPARTMENTAL INCOME</b>					
J2373 SEPTAGE SERVICE					
J2374 SEWER SERVICE, OTHER GOVERNMENTS	331,022	350,000	330,000	330,000	
J2375 SERVICES - OTHER GOVERNMENTS	2,721,727	2,632,694	2,566,232	2,566,232	
J2392 DEBT SERVICE - OTHER GOVERNMENTS		276,271	476,230	476,230	
<b>TOTAL DEPARTMENTAL INCOME</b>	<b>3,052,749</b>	<b>3,258,965</b>	<b>3,372,462</b>	<b>3,372,462</b>	<b>0</b>
<b>USE OF MONEY AND PROPERTY</b>					
J2401 INTEREST AND EARNINGS	4,065	8,000	8,000	8,000	
<b>TOTAL USE OF MONEY AND PROPERTY</b>	<b>4,065</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>
<b>MISCELLANEOUS</b>					
J2665 SALE OF EQUIPMENT	57,492				
J2680 INSURANCE RECOVERIES					
J2701 REFUND PRIOR YEAR EXPENSE	4,523				
J2705 GIFTS AND DONATIONS					
J2770 UNCLASSIFIED REVENUE	217,786	1,000	1,000	1,000	
J2392 DEBT SERVICE - OTHER GOVT'S					
<b>TOTAL MISCELLANEOUS</b>	<b>279,801</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>
<b>INTERFUND REVENUES</b>					
J2808 TRANSFER FROM DEBT SERVICE FUND					
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>STATE AID</b>					
J3989 OTHER HOME AND COMMUNITY SERVICES					
<b>TOTAL STATE AID</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL ESTIMATED REVENUES - JOINT ACTIVITY</b>	<b>3,336,615</b>	<b>3,267,965</b>	<b>3,381,462</b>	<b>3,381,462</b>	<b>0</b>
<b>APPROPRIATED SURPLUS</b>				<b>450,000</b>	<b>0</b>
<b>TOTAL REVENUES</b>				<b>3,831,462</b>	<b>0</b>

**Schedule of Authorized Salaries and Positions  
Ithaca Area Waste Water Treatment Plant  
For the Year 2014**

		NUMBER OF	NUMBER OF	
		PERSONS	PERSONS	2014
ACCOUNT #	UNIT AND TITLE	AUTHORIZED	FUNDED	APPROPRIATION
	<b>JOINT ACTIVITY - IAWWTP</b>			
<b>J8150</b>	<b>WASTEWATER TREATMENT PLANT</b>			
	Chief Wastewater Treatment Plant Operator	1	1	
	Assistant Chief Wastewater Treatment Plant Operator	1	0	
	Laboratory Director	1	1	
	Laboratory Technician - Wastewater Plant - 40 Hours	1	1	
	Wastewater Treatment Plant Operator and/or Trainee	7	6	
	Water / Wastewater Treatment Plant Operator	0.5	0.5	
	Wastewater Treatment Plant Operator/Mechanic	1	1	
	Wastewater Treatment Plant Instrumentation Technician and/or Train	1	0	
	Wastewater Treatment Plant Maintenance Coordinator	1	0	
	Industrial Wastewater Pretreatment Coordinator	1	1	
	Maintenance Worker	1	1	
	Administrative Assistant	1	1	
	<b>TOTAL JOINT ACTIVITY - IAWWTP SALARIES &amp; POSITIONS</b>	<b>17.5</b>	<b>13.5</b>	<b>\$ 684,319</b>

Schedule of Authorized Equipment  
Ithaca Area Waste Water Treatment Plant  
For the Year 2014

<u>ACCOUNT #</u>	<u>FUND / DEPARTMENT</u>	<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>
	<i><b>JOINT ACTIVITY - IAWWTP</b></i>		
<b>J8150</b>	<b>SEWAGE TREATMENT PLANT</b>		
225	OTHER EQUIPMENT	Doors	\$ 5,000
		Copier/Computers	5,000
		Pan Panel Alarm	20,000
			30,000
	<b>TOTAL JOINT ACTIVITY - IAWWTP</b>		<b>\$ 30,000</b>