

Jurisdiction: City of Ithaca
Jurisdictional Class: Competitive
Adopted: 01/09/95
Revised: 04/11/95, 05/19/97, 4/12/99, 09/15/10, 09/07/22

SUPERVISOR OF STREETS

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class supervises and directs the construction, repair and maintenance of City streets, in an efficient and economical manner. The work is performed in accordance with general policies and objectives as outlined by the Assistant Superintendent of Public Works. General supervision is received from the Assistant Superintendent of Public Works with considerable leeway for the exercise of independent judgment in carrying out the technical details of the work. General supervision is exercised over a large staff of skilled and unskilled assistants, and requires the checking of work in process and upon completion. Does related work as required.

TYPICAL WORK ACTIVITIES:

Supervises and directs the construction, repair and maintenance of streets;
Supervises snow removal and ice control operations;
Schedules work and assigns personnel;
Supervises the activities of subordinates engaged in a variety of public works tasks;
Plans new construction, reconstruction and repairs of streets and drainage systems;
Supervises and directs the construction, repair and maintenance of storm water drainage systems;
Supervises the dredging of creeks and removal of debris in creeks;
Supervises the repair and construction of curbs, gutters, and sidewalks;
Supervises the repair of bridges;
Instructs subordinates in the safe and proper use of equipment and materials;
Prepares budget estimates;
Maintains street inventory records;
Prepares and maintains a variety of records and reports.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, PERSONAL CHARACTERISTICS:

Thorough knowledge of the practices, techniques, tools, equipment, materials, terminology, and safety precautions for the construction and maintenance of streets; good knowledge of the principles, practices and techniques of land surveying; skill and tact in dealing with the public; skill in the use of personal computer; ability to plan and supervise the work of others; ability to understand and carry out oral and written directions; ability to interpret plans and specifications; ability to prepare activity records and reports; ability to make mathematical computations; ability to successfully work with and serve a diverse local community; reliability; initiative; resourcefulness; good judgment; willingness to work in all weather conditions; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A. Possession of a Bachelor's degree in Construction Technology, Civil Engineering or a closely related field with similar course curriculum and two (2) years of full-time paid supervisory experience, or its part-time paid equivalent, in street or highway construction or maintenance; or
- B. Possession of an Associate's degree in Construction Technology, Engineering Technology or a closely related field with similar course curriculum and four years of full-time paid experience, or its part-time paid equivalent, in street or highway construction or maintenance, at least two (2) years of which must have been in a supervisory capacity; or

Minimum Qualifications - continued

- C. Graduation from high school or possession of a high school equivalency diploma and six (6) years of full-time paid experience, or its part-time paid equivalent, in street or highway construction or maintenance, at least two (2) years of which must have been in a supervisory capacity.

Note: College degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education and/or U.S. Secretary of Education. If an applicant's degree was awarded by an educational institution outside the United States and its territories, the applicant must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. Applicants are responsible for payment of the required evaluation fee.

SPECIAL REQUIREMENT: Possession of a valid New York State Class D driver license or a valid driver license equivalent to a New York State Class D driver license at the time of appointment and maintenance of said license for the duration of employment.