

① **NOTE:** Due to the extraordinary current circumstances, this schedule may be updated frequently. Please check it periodically/regularly.



2020 City of Ithaca CDBG-CV Funding Schedule for Proposed COVID-Specific Activities

MILESTONE	ACTION / VIRTUAL MEETING DATES
Assess COVID-19 Needs/Engage Stakeholders	(continuous)
IURA VIRTUAL MEETING #1: Overview of CDBG-CV; Guidance & Process	Thursday, April 23, 2020, 8:30 am
IURA Staff Solicit Proposals	(continuous until funding exhausted)
IURA VIRTUAL MEETING #2 (SPECIAL MEETING): Review/Recommend Solicited Proposals	Thursday, April 30, 2020, 8:30 am
Notice to HUD: (1) Intent to Implement Waiver for Expedited Public Hearing for Solicited Proposals; & (2) Modification of Citizen Participation Plan (CPP)	Wednesday, April 29, 2020
5-Day Public Comment Periods for Solicited Proposal & CPP	Friday, May 1, 2020–Tuesday, May 5, 2020, 5:00 pm
COMMON COUNCIL VIRTUAL PUBLIC HEARING: Solicited Proposal & Modification of CPP — Approval of Modified CPP	Wednesday, May 6, 2020, 6:00 pm (Live-Streamed)
Finalize Call for Funding Proposals (RFP)	Friday, May 8, 2020
Extended Public Comment Period Deadline for Solicited Proposal	Monday, May 11, 2020, 5:00 pm
Call for Funding Proposals (RFP) Issued	Monday, May 11, 2020
HUD Releases CDBG-CV Funding	Anticipated: May 7-30, 2020
— RFP FUNDING APPLICATIONS DUE —	12:00 P.M., TUESDAY, MAY 26, 2020 (possibly followed by Round 2 rolling deadline, if needed)
IURA Consultation & Technical Assistance (by request)	Contact Anisa Mendizabal: amendizabal@cityofithaca.org
Notice to HUD: Intent to Implement Waiver for Expedited Public Hearing	Wednesday, May 20, 2020
Public Comment Period Opens (RFP Proposals)	Friday, May 22, 2020
IURA VIRTUAL MEETING #3: Review of RFP Proposals	Thursday, May 28, 2020, 8:30 am
Public Comment Period Closes (RFP Proposals)	Wednesday, May 27, 2020, 5:00 pm
COMMON COUNCIL VIRTUAL PUBLIC HEARING: Approval of CDBG-CV Solicited Proposal & Recommended RFP Proposals	Wednesday, June 3, 2020, 6:00 pm
IURA Develops Contracts with Project Sponsors, Attorneys Review Contracts, & Contracts Executed	TBD (1-2 weeks)
Mayoral Certification of Proposed Projects (Forms 424) & HUD Acknowledges Receipt of Forms 424	TBD
— PROJECTS LAUNCH —	3-6 wks. after above process (end of June/mid-July). Could stagger with approved CPP modification. Solicited Proposals could start contract process earlier. (Possible Launch Date: Early/Mid-June 2020)
REPEAT: IURA Special/Regular Virtual Meetings to Review Proposals; Notice of Intent to Implement Waiver; 5-Day Public Hearing & Comment Period; Common Council Approval; and Mayoral Certification of Projects (until funds exhausted).	(as needed)
Project Monitoring	Ongoing
CDBG-CV CAPER Submission to HUD	When required by HUD.