



CITY ADMINISTRATION COMMITTEE

Date: Wednesday, February 24, 2021

Time: 6:45 PM

Location: [YouTube Channel](#)

AGENDA ITEMS

Item	Voting Item?	Presenter(s)	Time Allotted
		Chair, Deb Mohlenhoff	
1. Call to Order	No		
1.1 Agenda Review			
1.2 Review and Approval of Minutes			
Approval of January 27, 2021 Minutes	Yes		
1.3 Statements from the Public		Sign up for public comment here: https://bit.ly/3pDc1LD	
Up to 40 members of the public will be able to provide short statements during the first hour of the meeting.			
*Written comments will be compiled and entered into the record.		*Submit written comments here: https://j.mp/2XUYUdW	
1.4 Council's Response			
2. Consent			
2.1 YB – Amendment to 2021 Personnel Roster	Yes	All	5 Min
2.2 IFD – Amendment to 2020 Fire Dept. Budget	Yes	All	
3. Finance, Budget and Appropriations			
4. City Administration, Human Resources and Policy			
5. Discussion			
5.1 City Government Structure Working Group	No	Deb Mohlenhoff	5 Min
6. Meeting Wrap-Up	No	All	5 Min
6.1 Announcements			
6.2 Next Meeting Date: March 24, 2021			
6.3 Review Agenda Items for Next Meeting			
6.4 Adjourn			

This meeting can be viewed via livestream on: <https://j.mp/2AWrkvg>



HOW TO PARTICIPATE IN*

Public Comment

*virtually



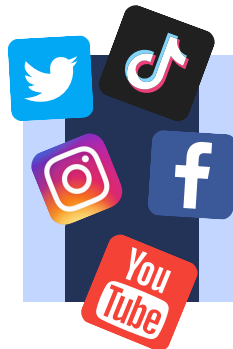
EMAIL COMMON COUNCIL THROUGH AGENDA LINK

Every agenda posted online includes a link to an online form that sends an email to all of Council. These are not read into the record, but will be included as an attachment to meeting minutes.



REGISTER TO SPEAK AT A MEETING VIA ZOOM

At 9am on the day of a Council meeting (including standing committees) a link will be open to register for speaking at the beginning of the meeting via Zoom. The first hour of the meeting will be used for Public Comment. Up to 40 people can register to speak. Registration will close at 3pm so that we can calculate how much time each person will be allotted. If you register, you will be emailed the Zoom link later that day. Use that link to sign in and enter the Zoom waiting room. You will be moved into the meeting for your allotted time in the order that you registered to speak. You must be present in the waiting room when your turn is called or you will forfeit your time. You can use video or telephone to participate.



GET CREATIVE - SEND US A SOCIAL MEDIA LINK

Send us a social media video with your thoughts and ideas. You can send it in using the link found on each agenda for emailing in public comment - and then the URL to your video will also be included in the public record.

WE WANT TO HEAR FROM YOU!

CITYOFITHACA.ORG

2. Consent

.1 Youth Bureau Amendment to 2021 Personnel Roster

WHEREAS, the Youth Bureau has a Recreation Program Leader whose responsibilities and duties more accurately reflect those of a Youth Program Leader; and

WHEREAS, the Youth Bureau has a vacant Youth Program Leader position; and

WHEREAS, the Youth Bureau requests an amendment to the 2021 Roster to fund the vacant Youth Program Leader position and defund the existing Recreation Program Leader position; now, therefore, be it

RESOLVED, That the Personnel Roster of the Youth Bureau shall be amended effective March 8, 2021 as follows:

Fund One (1) Youth Program Leader (35 hours)

Defund: One (1) Recreation Program Leader (35 hours);

and, be it further

RESOLVED, That any existing funds associated with this change will come from within the approved 2021 Ithaca Youth Bureau budget.

2. Consent

.2 Fire Department Amendment to 2020 Fire Department Budget

WHEREAS, on January 18th 2021, the Ithaca Fire Department was notified that it had received a FEMA Assistance Firefighters Grant, COVID-19 Supplement Round 2, for purchasing of personal protective equipment used in response to the COVID-19 pandemic; and

WHEREAS, the cost to purchase personal protective equipment was five thousand, six hundred forty three dollars, and twelve cents (\$5,643.12); and

WHEREAS, up to five thousand, one hundred, thirty dollars, and eleven cents (\$5,130.11) for the purchase of personal protective equipment is funded through the Assistance to Firefighters Grant Program; and

WHEREAS, at least ten percent (10%) of the total costs for the purchase of personal protective equipment, five hundred thirteen dollars, and one cent (\$513.01), was paid from the 2020 fire department operating budget; now, therefore be it

RESOLVED, That Common Council hereby amends the 2020 Fire Department Budget as follows:

Increase Appropriation Account:

A3410-5460 Program Supplies \$5,130.11

Increase Revenues:

A3410-4389 Federal Aid – Public Safety \$5,130.11