# AGENDA ITEMS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Voting?</th>
<th>Presenter(s)</th>
<th>Time Allowed</th>
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</thead>
<tbody>
<tr>
<td>1. Call to Order/Agenda Review</td>
<td>No</td>
<td>Mayor Myrick</td>
<td></td>
</tr>
<tr>
<td>2. Mayor's Communications</td>
<td>No</td>
<td>Mayor Myrick</td>
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<tr>
<td>3. Communications and Hearings from Persons Before the Board</td>
<td>No</td>
<td>Public</td>
<td>5 min.</td>
</tr>
<tr>
<td>4. Response to the Public</td>
<td>No</td>
<td>Commissioners</td>
<td></td>
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<td>5. Reports</td>
<td></td>
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<tr>
<td>A. Special Committees of the Board</td>
<td>No</td>
<td>Various</td>
<td>15 min.</td>
</tr>
<tr>
<td>B. Council Liaison</td>
<td>No</td>
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<td>C. Board Liaisons</td>
<td>No</td>
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<tr>
<td>D. Superintendent and Staff</td>
<td>No</td>
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<td>6. Administration &amp; Communications</td>
<td></td>
<td></td>
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<tr>
<td>A. Approval of Minutes</td>
<td>Yes</td>
<td>Mayor Myrick</td>
<td>5 min.</td>
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<tr>
<td>1) September 2019</td>
<td></td>
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<td>2) December 2019</td>
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<td>7. Buildings, Properties, Refuse &amp; Transit</td>
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<tr>
<td>A. Surplus Determination - East Section of Green Street Parking Garage</td>
<td>Yes</td>
<td>Supt. Thorne</td>
<td>5 min.</td>
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<tr>
<td>Resolution - In order for the Green Street Garage Project to move forward with the conveyance of the property to the developer, the Board of Public Works must make a declaration that the garage is on surplus property.</td>
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<tr>
<td>B. Approval of Specified Temporary Objects for Mural and Street Art Program - Resolution</td>
<td>Yes</td>
<td>Supt. Thorne</td>
<td>5 min.</td>
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<td>The Public Arts Commission is requesting approval of identified locations for the Mural and Street Art Program.</td>
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<td>A proposed resolution has been provided for the Board's consideration, per the previous conversation regarding the easement.</td>
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<td>8. Highways, Streets &amp; Sidewalks</td>
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<tr>
<td>9. Parking &amp; Traffic</td>
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<tr>
<td>A. Residential Parking Permit System Hardship Request for 605 Mitchell Street</td>
<td>No</td>
<td>Dir. of Eng. Logue</td>
<td>10 min.</td>
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<tr>
<td>The resident of 605 Mitchell Street is requesting a Residential Parking Permit for an adjacent street because on-street parking is not available on Mitchell Street. Transportation Engineer Eric Hathaway is recommending the approval of the request.</td>
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If you have a disability that will require special arrangements to be made in order for you to fully participate in the meeting, please contact the City Clerk at 607-274-6570 at least 48 hours before the meeting.

The Board of Public Works meets on the second and fourth Mondays at 4:45 p.m. All meetings are voting meetings, opening with a public comment period. Meeting agendas are created from prior public input, Department operating, planning issues, and requests made to the Superintendent. The Board reserves the right to limit verbal comments to three minutes and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.
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<tr>
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<tbody>
<tr>
<td><strong>10. Creeks, Bridges &amp; Parks</strong></td>
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<tr>
<td>A. Donation and Memorial Policy for City of Ithaca Parks and Natural Areas&lt;br&gt;&lt;small&gt;&lt;i&gt;The Parks, Recreation, and Natural Resources Commission has reviewed the draft policy and made additional modifications to make the policy clearer. The Commission is requesting the Board's review and approval.&lt;/i&gt;&lt;/small&gt;</td>
<td>No</td>
<td>Supt. Thorne</td>
<td>10 min.</td>
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<tr>
<td>A. South Cayuga Street Bridge Project - DESIGN&lt;br&gt;&lt;small&gt;&lt;i&gt;ALTERNATIVES – Resolution&lt;br&gt;Bridge Systems Engineer Addisu Gebre has provided information about the proposed reconstruction of South Cayuga Street Bridge over Six Mile Creek, and would like input from the Board regarding the proposed alternatives.&lt;/i&gt;&lt;/small&gt;</td>
<td>Yes</td>
<td>Dir. of Eng. Logue</td>
<td>10 min.</td>
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<td><strong>11. Water &amp; Sewer</strong></td>
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<td>A. Appeal of Water Bill for 307 Eastwood Avenue&lt;br&gt;&lt;small&gt;&lt;i&gt;The property owner is appealing the high cost of his water bill, stating he only uses 2-3 units of water but his last bill was 53 units. No leaks or meter malfunctions were found.&lt;/i&gt;&lt;/small&gt;</td>
<td>No</td>
<td>Asst. Supt. Whitney</td>
<td>10 min.</td>
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<td><strong>12. New Business</strong></td>
<td></td>
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<td>No</td>
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<td><strong>13. Adjournment</strong></td>
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<td>Yes</td>
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Date Created: February 12, 2020
7A. **Surplus Determination - East Section of Green Street Parking Garage - Resolution**

WHEREAS, Ithaca Properties, LLC proposes to purchase an approximately 192’ x 119’ property at the eastern section of the Green Street parking garage site located at 120 East Green Street, Ithaca, NY (Premises) to undertake an urban renewal project, subject to Common Council approval, and

WHEREAS, the Premises consists of air rights above a privately-owned ground floor commercial use and contains two elevated public parking decks constructed in 1974, and

WHEREAS, Ithaca Properties, LLC is the owner of a commercial building located at 215 East State Street that extends immediately under and is thereby connected to the Premises, and

WHEREAS, on June 27, 2019, the Ithaca Urban Renewal Agency (IURA) designated Ithaca Properties, LLC as a “qualified and eligible sponsor” to potentially acquire the Premises to undertake an urban renewal project, and

WHEREAS, on December 23, 2019, the IURA endorsed a proposed urban renewal project at the Premises that includes reconstruction of two parking decks to be leased back to the City of Ithaca for operation as public parking, and

WHEREAS, the purchase agreement is contingent on City of Ithaca Common Council approval of an IURA-proposed disposition and development agreement with Ithaca Properties, LLC to implement an urban renewal project, and

WHEREAS, on February 18, 2020, the Board of Public Works considered whether retention of ownership of the Premises is necessary for municipal purposes; now, therefore, be it

RESOLVED, That the Board of Public Works determines that the conveyance of the east section of the Green Street parking garage to facilitate an urban renewal project, to include reconstruction of two existing parking decks for leaseback to the city to operate as public parking, does not adversely impact City of Ithaca public works, and be it further

RESOLVED, That the Board finds that continued ownership of the approximately 22,800 square foot air rights property located at the eastern section of the Green Street parking garage site (part of tax parcel #70.-4.-5.2) is surplus for municipal purposes.
7B. Approval of Specified Temporary Objects for Mural and Street Art Program — Resolution

WHEREAS, Plan Ithaca established a goal toward cultural resources of providing and funding City-sponsored events, programs, and other resources such as public art—and recommended the City continue to dedicate City resources to arts, culture, and historic resources, and

WHEREAS, in 2010, the City of Ithaca Public Art Commission (PAC) created a mural and street art program to beautify blank walls within the city while providing local artists from all sections of the community an opportunity to showcase their work, and

WHEREAS, the Board of Public Works approved several City-owned sites for inclusion on the list of potential sites in the Mural and Street Art Program by resolution on May 19, 2010 and has approved additional sites for inclusion in the program since that time, and

WHEREAS, as a result of this approval, more than 50 artists have installed murals on City-owned property throughout the city, and the response to the new murals has been overwhelmingly positive, and

WHEREAS, the Community Life Commission created a Mural sub-committee to assess, evaluate and recommend mural proposals to the Community Life Commission as part of the Mural and Street Art Program, and

WHEREAS, Staff has asked the Board of Public Works to consider several temporary objects, jersey barriers and plywood boxes, in Green Street Garage, S Titus Ave and Cascadilla Ave to be listed as potential sites to be included in the Mural and Street Art Program, now, therefore, be it

RESOLVED, That the Board of Public Works approve the temporary objects at Green Street Garage, S Titus Ave and Cascadilla Ave for inclusion on the list of potential sites for the Mural and Street Art Program.
To: Board of Public Works

From: Alex Phillips, Planner

Date: February 11, 2020

RE: Approval of Specified Temporary Objects for Mural and Street Art Program

In 2010, the City of Ithaca Public Art Commission (PAC) created a mural and street art program to beautify blank walls within the city while providing local artists from all sections of the community an opportunity to showcase their work. As part of this program, the PAC requested pre-approval of various City-owned sites for murals, and at its meeting on May 19, 2010, the Board of Public Works approved the requested sites for potential murals. And since that time, the Board of Public Works has approved additional sites for inclusion in the program.

At its January 23, 2020 Staff asked the Community Life Commission (CLC) for input and feedback for murals on temporary objects, Jersey Barriers on Titus Ave and Cascadilla Ave and Plywood Boxes built around the base of several pillars on the ground floor of Green Street Garage, noting that lively murals will brighten their respective sites and deter graffiti. Feedback collected from CLC was positive and supportive for the expansion of mural locations in the city. Staff would now like to seek mural proposals at these sites for the City Mural Program and is requesting BPW approval for the following objects for future murals:

- Jersey Barrier on S Titus Ave, adjacent to Titus Park
- Jersey Barriers on Cascadilla Ave
- Plywood Boxes adjacent to the Cinemapolis establishment

Included is the call for art brief for the city mural program and photos of the temporary objects.

If you have any questions or comments, please contact Alexander Phillips at 274-6556 or aphillips@cityofithaca.org
This Year, the City of Ithaca Mural Program asks residents, neighbors, and artists to illustrate futures that we aspire/demand from initiatives and concepts like the Green New Deal for Ithaca. What images or scenes emerge when the benefits of social, economic, and environmental justice are shared by everyone in our community.

Successful proposals will demonstrate positive use of color, imagery, a sense of community, good will, and be reflective of the community where they are proposed to be placed.

Since physical dimensions vary by site, artists must specify their preferred location from the identified public spaces identified on the public art webpage. An artist or collaborative group may submit more than one proposal, however no more than one proposal will be chosen per artist/collaborative. Selected artists for the 2020 cycle must fund their installations. The City will offer support for selected artists seeking outside grant/funding opportunities.
City Mural Program: Prospective Sites

Site Photographs:

1. Plywood Boxes near Cinemapolis
2. Detail: Plywood Boxes near Cinemapolis
3. Jersey Barriers of Cascadilla Ave
4. Detail: Jersey Barrier of Cascadilla Ave
Jersey Barrier Site #1

Jersey Barrier Locations
Plywood Box Site

Plywood Box Locations
7C. **Proposed Resolution – Release of Sewer Easement and Amendment of Outfall Line Easement**

WHEREAS, presently before the Board of Public Works is a proposal requesting that the City 1) release its rights to a 10 foot wide sewer easement ("Sewer Easement") beginning at the northerly shore of Cascadilla Creek running westerly through the parcels located on Pier Road, known as tax map no. 17.-1-1.2 and 17.-1-1.3, recorded with the Tompkins County Clerk as Bk. 243, Pg. 89; and 2) to amend an existing easement for the waste water treatment facility's effluent outfall pipe ("Outfall Easement") to authorize construction above the easement area, which begins at the north shore of Cascadilla creek and runs north through the parcel known as Tax map 17.-1-1.3, recorded with the Tompkins County Clerk as Bk. 595, Pg. 509; and

WHEREAS, City Harbor, LLC, the property owner of 101 Pier Road, tax map parcel 17.-1-1.3, has requested that the City release its rights to the Sewer Easement and amend its rights under the Outfall Easement; and

WHEREAS, the City is no longer in need of the Sewer Easement and can continue to service the existing effluent outfall with restrictions on overhead construction, and City staff are supportive of releasing the Sewer Easement and amending the Outfall Easement to allow construction above under certain conditions to which City Harbor, LLC has agreed; and

WHEREAS, in consideration for the City's release and amendment of its rights to these easements, which are of limited value to the City, City Harbor, LLC has agreed to pay $2,500; and now, therefore, be it

RESOLVED, That the Board finds that the above-described City Sewer Easement is surplus for municipal purposes, and be it further

RESOLVED, That the Board recommends that Common Council authorize the Mayor to complete the Sewer Easement release and amend the Outfall Easement to reflect the agreed to conditions on obstruction of the easement area.
To: Board of Public Works

From: Eric Hathaway, Transportation Engineer

Date: February 10, 2020

Re: Residential Parking Permit System Hardship Request
605 Mitchell Street

I am recommending approval of the enclosed Residential Parking Permit System (RPPS) hardship request from Jane Mendle, a resident at 605 Mitchell Street.

Section 260-4 of the City Code, Residential Parking Permit System: Exemptions, states four circumstances in which a resident may apply to the Board of Public Works for a permit not otherwise available. The third case is, “where residents living on a street within the Residential Parking Permit Zone without on-street parking wish to purchase a permit for on-street parking on a street where permits are required.”

Jane lives on Mitchell Street, which is within the Residential Parking Permit Zone A. Mitchell Street does not have parking on either side of the street. Jane wishes to purchase a permit for on-street parking on a street where permits are required. I see no issues with granting a hardship for a residential parking permit for 605 Mitchell Street.
To Whom It May Concern:

I am a resident of the City of Ithaca and writing to request a Zone A parking permit under the hardship guidelines. I live at 605 Mitchell Street with my infant daughter. There is no public parking on Mitchell Street; the public parking on Cornell Street (going towards State Street) is limited to two hours; parking on Cobb and Cornell Streets (going towards Cornell’s campus) is by permit only and restricted at certain times of the day; and my driveway cannot accommodate two cars. My maternity leave has ended and I have had to return to work. I am fortunate to have family and other child care providers come to my home to help take care of the baby, but regretfully have no place for them to park. They typically arrive at 8:30 am and stay (depending on the day) until 3:30 or 5 pm. My daughter is generally sleeping at that time. I have to wake her, place her in her car seat in my car (in winter), drive around the block and park in the two hour public parking, and walk her back to the house so the person who cares for her can park in my driveway. I then leave her in the house with family/care provider and walk back to my car to go to work. We have to do the reverse switching of cars at the end of the day. While difficult, the other option would be to leave the baby alone and unattended in the house while we change the cars in the driveway, which is obviously unacceptable. There is simply no way for someone else to park in my driveway and for me to be able to go to or come home from work.

I inquired about a parking permit for Cornell or Cobb Street, both of which are close to my house, but learned that I do not qualify because I live on Mitchell Street. However, I understand that the city occasionally takes hardship requests into account. Would it be possible for these circumstances to qualify for a hardship? It would be a sincere relief for my family or care providers to have a place to park within close walking distance to my house and I have observed that there are often many permit-only parking spots available on Cornell and Cobb Streets every day.

Many thanks for considering this request. Please do not hesitate to contact me if you have additional questions or would like more information.

Sincerely,
Jane Mendle
10A. **Donation and Memorial Policy for City of Ithaca Parks and Natural Areas**

**A. Summary.** This policy establishes the mechanisms by which monetary gifts to City of Ithaca parks and natural areas, shall be accepted by the City. Donations covered by this policy encompass the installation and maintenance of structures, amenities, plants, and other features as deemed necessary for enhancing City parks, natural areas, and the City Cemetery.

**B. Purpose.** In accordance with New York State General City Law § 20(3) and the existing City of Ithaca Solicitation and Gifting Policy, the City is prohibited from soliciting donations but may choose to accept donations. With this policy, the City will accept donations for parks, natural areas, and the cemetery subject to the guidelines outlined below. This policy is intended to:

1. Provide a standardized process for members of the community who wish to make a donation or establish a memorial.
2. Ensure donations, especially for new memorials, structures, amenities, plants or other features, will benefit City parks and natural areas.

City parks, natural areas, and the cemetery are managed by the Parks and Forestry Division of the Department of Public Works (DPW) except for Cass Park which is managed by the Ithaca Youth Bureau (IYB). Policies and procedures for City parks and natural areas are established and overseen by the Board of Public Works, subject to Common Council Review. The Parks, Recreation and Natural Resources Commission (PRNR) provides advice and public input to the Board of Public Works and the City on matters pertaining to parks and open spaces and their access and use by the public.

**C. Establishment of a Dedicated Account for City Parks, Natural Areas, and Cemeteries.**

In order to ensure that unrestricted and memorial donations made under this policy are used solely for the benefit and improvement of City parks, natural areas, and the cemetery, a dedicated account will be created where all unrestricted and memorial donations will be directed, and used as deemed appropriate by the City DPW/IYB staff for the installation and maintenance of new memorial structures, amenities, and plants and for the general maintenance and improvement existing infrastructure and amenities in City parks, natural areas, and the cemetery.

**D. Donation Guidelines.**

I. **General Donations:** The City of Ithaca accepts unrestricted gifts of $100 and greater to be used for the general purpose of improving and maintaining City parks, natural areas, and the cemetery. Unrestricted donations are used at the discretion of City DPW/IYB staff overseeing parks, natural areas and the cemetery, and are directed to areas of greatest need.

II. **Memorials:** Memorial gifts will be accepted for specific items and amenities pursuant to their necessity and suitability. Requests for memorial installations shall be selected from the on-line registry listing of items needed in each park or natural area as determined by DPW/IYB staff. The registry of items with prices can be found on the City website or provided to donors by staff upon request. Memorial donations cover the cost of materials, installation and maintenance for a period of 10 years, at which time a memorial may be renewed.

a. **Memorial Tree Donation:** The establishment of a memorial with a new or existing tree in a City park, natural area, or cemetery will be created with a donation for a new tree or for existing tree. The memorial tree will be maintained for ten years. After 10 years, the memorial may be renewed with an additional donation and be maintained for an additional 10 years. Should the tree perish within the ten-year period, the tree will be replaced no more than once. Donors may request the tree's location from the registry list on the City website, but the City staff retains final
discretion over the specific location of memorial tree and may propose an alternative location based on where a tree is most needed. A plaque or tag will be placed on or near the memorial tree.

b. **Memorial Bench Donation:** The establishment of a memorial with a new or existing bench and plaque in a City park, natural area, or cemetery will be created with a donation for a new bench with plaque or for an existing bench with plaque. The bench and plaque will be actively maintained for ten years. After 10 years, the memorial may be renewed with an additional donation and be maintained for an additional 10-year period. Donors may request the bench location from the registry of sites on the City website, but the City retains final discretion over the specific location of memorial bench and may propose an alternative location based on need.

**E. Donation Procedure.** An application form found on the City website or requested from staff, must be submitted for all donations. Donors will specify donation type: unrestricted donation or memorial donation for a tree or bench, location preference (based on the registry listing of sites), and plaque wording. Forms must be received by September 1st for consideration and approval. Submitted forms will be reviewed by the PRNR Commission at its October or November meeting and make a recommendation for approval in consultation with DPW/IYB staff. Proposed donations will be presented to BPW for their review in November or December. The City retains final discretion to deny requests that are deemed unsuitable. Pending approval, donors will be notified and project details discussed with City staff in January. Project installation will be scheduled by staff, generally in the Spring after the application approval depending on the workload.

Once applications are approved and donors are notified, donation payment to the City must be received within 60 days of approval or no later than January 31 in order for a project to proceed in late winter/spring.

**F. Policy Approval.** This policy was prepared by the Parks, Recreation and Natural Resources Commission in consultation with staff from the Department of Public Works and Ithaca Youth Bureau. This policy was approved by the Board of Public Works on Month, Day, Year.
Authorization of
DONATION & MEMORIAL POLICY FOR CITY OF ITHACA PARKS AND NATURAL AREAS

Whereas, the City of Ithaca Parks, Natural Areas, and the City Cemetery are significant environmental and natural resource assets contributing to City of Ithaca residents' quality of life; and

Whereas, trees, open green spaces, parks, recreational fields, and natural areas offer places for respite, playing, walking, exercise, nature exploration and enjoyment, and provide wildlife habitat and ecological services, all of which are known to be essential benefits for human, animal and plant life; and

Whereas, the 2018 Parks and Recreation Master Plan identified that the City owns and maintains 380 acres of parks and natural areas on a lower than average budget compared to other NY communities of comparable size; and

Whereas, it is not uncommon to receive requests annually by citizens who want to make a memorial donation to the City for park benches, trees or other such infrastructure; and

Whereas, there is no current City policy or procedure that establishes a process for accepting unrestricted or specified memorial donations for improvements and amenities in parks, natural areas, and the City cemetery; and

Whereas, the Parks, Recreation, and Natural Resources Commission has undertaken the process of developing and recommending such a policy for accepting both unrestricted and specified memorial donations;

NOW THEREFORE BE IT RESOLVED, that the Board of Public Works hereby accepts and approves the proposed policy for donations for parks, natural areas and the City cemetery, and further authorizes the City Staff to implement said policy to go into effect April 1, 2020.
10B. South Cayuga Street Bridge Project - DESIGN ALTERNATIVES – Resolution

WHEREAS, the existing South Cayuga Street Bridge ("the Bridge") is a single span, two-lane multiple steel girder bridge carrying South Cayuga Street over the Six Mile Creek, and

WHEREAS, currently, the City of Ithaca and project consultant (Delta Engineers, Architects, & Land Surveyors, P.C.) are working on South Cayuga Street Bridge Project, and

WHEREAS, three possible alternatives for this bridge are being considered: Bridge Alternative #1, which includes bridge rehabilitation (13 ft. lanes/5-5” sidewalks), Bridge Alternative #2, which includes bridge rehabilitation (13 ft. lanes/ 8ft. sidewalks) including widening the substructure, and Bridge Alternative #3, which includes full bridge replacement (13 ft. lanes/8ft. sidewalks), and

WHEREAS, the current and proposed project costs are outlined as follows:

<table>
<thead>
<tr>
<th>Design Alternative</th>
<th>Estimated Total Project</th>
<th>City of Ithaca Share</th>
<th>Federal Highway Administration Share</th>
<th>NYSDOT CHIPS Fund</th>
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<tr>
<td>#1</td>
<td>$2,070,000</td>
<td>$434,000</td>
<td>$1,636,000</td>
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<td>#2</td>
<td>$2,564,000</td>
<td>$794,000</td>
<td>$1,570,000</td>
<td>$200,000</td>
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<tr>
<td>#3</td>
<td>$3,840,000</td>
<td>$2,026,000</td>
<td>$1,614,000</td>
<td>$200,000</td>
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WHEREAS, the Board of Public Works has reviewed the 3 alternatives as presented on February 18, 2020, and therefore be it further

RESOLVED, That the Board of Public Works hereby recommends Alternative # as the alternative contingent upon funding by Common Council.
MEMORANDUM

TO: Board of Public Works
FROM: Addisu Gebre - Bridge System Engineer
        Tim Logue – Director of Engineering Services
DATE: February 18, 2020
RE: South Cayuga Street Bridge Project

This memo is intended to provide information regarding a proposal to reconstruct the South Cayuga Street Bridge Project and to seek design recommendation from the Board. With the Board's design recommendation, Common Council will eventually select an alternative design for the project.

South Cayuga Street Bridge crossing Six Mile Creek is a 71’ span bridge built in 1967 on reconstructed abutments. The project objective is to preserve and prolong the service life of the existing structure by reducing the rate of deterioration of identified deficient bridge elements through cost-effective rehabilitation strategies. The scope of work for the bridge was originally scoped to be a rehabilitation project, where the deck would be replaced, including new railings and lights, and the sub-structure would be repaired as needed. As preliminary engineering progressed, the Engineering office proposed a reallocation of the existing deck width in order to try to make the bridge crossing more pedestrian friendly. The existing deck includes two 5’ wide sidewalks and two 13’ wide travel lanes. Staff wanted to try to get 8’ wide sidewalks on the bridge. This would allow for a 6’ wide clear space and a 1’ wide shy space on either side; it also allows for DPW snow clearing equipment. Staff felt that narrowing the travel lanes to 10’ would be an acceptable option because we are not able to get full width bike lanes (minimum 5 ft. wide) on the bridge and we feel that 13’ is not an adequate lane width to share side by side for a motor vehicle and someone on a bicycle. Instead, we proposed two 8’ wide sidewalks and two 10’ wide travel lanes, which would require people driving and people on bikes to share the lane in-line, one in front of the other. Passing in that zone would not be allowed, but it is not a long distance. The wider sidewalks would be more comfortable for people walking across the bridge currently, but also would be more conducive to increased pedestrian use that might come from development such as the Chainworks project, just a few blocks away.

We submitted the proposed lane widths (8’ sidewalk and 10’ travel lanes) and DOT rejected it as not accommodating people on bicycles. They stated that 10’ wide travel lanes do not meet their
design criteria unless there are separate bike lanes. In an urban area, bicycle accommodation is required (we agree), but their criteria finds 13’ shared lanes, marked with sharrows, as the minimum width for “shared lanes.” After this discussion with DOT and our consultant, Delta Engineers, we asked Delta what it would take to widen the bridge deck to allow for both the 13’ travel lanes and an 8’ sidewalk. The answer is that it would require additional beams under the deck, which would in turn require a widening of the abutments. And, once we got this point in the conversation, we started asking ourselves whether it would make more sense to just reconstruct the bridge altogether. An entirely new bridge would give us a service life of 75 years, whereas a new deck on the existing abutments (even if widened) would put a 75 year deck on a 30 year abutment.

So, after all this discussion, staff would like a direction. We recognize that one of the biggest factors here is cost. Only the rehabilitation in-kind (Alternative #1) fits within the expected budget. So, while we are asking the Board of Public Works to choose an alternative, we understand that either of the bridge widening options (expand on old or build brand new) will require additional budget allocations, which will make the ultimate decision one for Common Council.

1. **Bridge Rehabilitation (with 5'-5" wide sidewalks).** This alternative proposes complete removal and replacement of the bridge’s superstructure without changing the existing bridge dimensions. This alternative addresses the structural deficiencies of the bridge to provide 35 to 40 years’ service life without seeking additional project funding.

   *Alternative #1 Total Project Cost: $2,070,000 (Including contingencies)*
   *Alternative #1 City Share: $434,000 (~21% of the total project cost)*

2. **Bridge Rehabilitation (with 8‘ wide sidewalks).** This alternative proposes complete removal of superstructure and replacement with a multi-girder bridge with a concrete deck. This alternative also widens the substructures and accommodate two wider (8’) sidewalks to offer safe pedestrian accommodation. This alternative addresses the structural deficiencies of the bridge to provide 35 to 40 years’ service life. The City could use ~$200,000 CHIPS fund for this alternative, but would be responsible for the additional $794,000 project cost.

   *Alternative #2 Total Project Cost: $2,564,000*
   *Alternative #2 City Share: 794,000 (31% of the total project cost)*

3. **Bridge Replacement (with 8‘ wide sidewalks).** This alternative proposes complete bridge replacement with a multi-girder bridge and a concrete deck, including two 8‘ wide sidewalks. The estimated project cost for this alternative is more than the original
Transportation Improvement Program (TIP) grant application with a fixed federal share. ~$200,000 CHIPS fund is also available for this alternative, but the City would be responsible for covering the additional ~$2,000,000 project cost. This alternative is the preferred alternative by the Department of Public Works and could restore the bridge to a condition which provides a minimum of 75-year service life. Besides, the wider sidewalks provide safe pedestrian space on the bridge and accommodate increased pedestrian traffic that would be generated by The Chainworks Development in the coming few years.

*Alternative #3 Total Project Cost: $3,834,000*

*Alternative #3 City Share: $2,226,000 (58% of the total project cost)*

If you have any questions, please contact me at (607)274-6530 or agebre@cityofithaca.org
Kathy Servoss

From: Kathy Servoss
Sent: Friday, December 13, 2019 8:57 AM
To: Jessica Wright
Cc: Erik Whitney; Deborah Whitney
Subject: RE: 307 Eastwood Ave

Categories: BPW

Jessica, Thank you for forwarding the letter. Please hold any penalties until the appeal is heard.

Erik, It’s too late to add this to the December BPW agenda, unless you want to add it on the floor. If not, I’d like to put the discussion on the January agenda. Please send any documentation and recommendation to me by January 14.

Thank you,

Kathy Servoss
Executive Assistant
Supt. of Public Works & Engineering
City of Ithaca
108 E. Green St.
Ithaca, NY 14850
607-274-6527

"Few people are more responsible for your success than your assistant."
- Michael Hyatt
Leadership & Productivity Expert
Best Selling Author of “Free to Focus”

From: Jessica Wright
Sent: Thursday, December 12, 2019 3:43 PM
To: Kathy Servoss <KServoss@cityofithaca.org>
Cc: Erik Whitney <EWhitney@cityofithaca.org>; Deborah Whitney <DWhitney@cityofithaca.org>
Subject: FW: 307 Eastwood Ave

Kathy

Mr Turco was instructed to mail you a letter in order to get on the agenda for the Board of Public Works meeting. He addressed it to me so I am forwarding it to you. Please see attached.

Any questions let me know.
Jessica Wright
Fiscal Manager
108 E Green St.
Ithaca, NY 14850
jwright@cityofithaca.org
Ph: (607) 274-6580
Fax: (607) 272-7348

Any tax, bill or assessment amounts included in this e-mail are for informational purposes, and should not be relied upon as a search for unpaid taxes or liens.

From: Jessica Wright
Sent: Tuesday, October 29, 2019 9:36 AM
To: oturco@twcny.rr.com
Cc: Christal Landon
Subject: RE: 307 Eastwood Ave

Orlando

I spoke with Christal from the Water & Sewer Department and she said that there would be no adjustment on your water bill. If you wanted to further contest you will need to write a letter to the Board of Public Works. If you want me to remove the ACH (automatic payment) please let me know otherwise it is set up to process the full amount on 11/20/19.

Jessica Wright
Fiscal Manager
108 E Green St.
Ithaca, NY 14850
jwright@cityofithaca.org
Ph: (607) 274-6580
Fax: (607) 272-7348

Any tax, bill or assessment amounts included in this e-mail are for informational purposes, and should not be relied upon as a search for unpaid taxes or liens.

From: Jessica Wright
Sent: Monday, October 28, 2019 3:13 PM
To: Erik Whitney; William Lower; Christal Landon
Cc: Carol Howard
Subject: 307 Eastwood Ave

Orlando Turco called me today in regards to the UB acct#1405420800 at 307 Eastwood Ave (transponder#13211054). Typically he has 2-3 units of water usage but his last bill was 53 units. He said that someone from the water department came last Thursday (he believes) and couldn't find a leak and said that the meter looked fine. He wants to dispute the bill for obvious reasons but was told to call our office. I told him that we can not approve a refund so I would email his information and you guys would contact him.

His contact info:
oturco@twcny.rr.com
607-272-2968

Please let me know what you decide as he has an automatic payment scheduled on 11/20 and the bill amount is $600 higher than normal. So I would like to either apply a bill correction or temporarily turn off his ACH.

Jessica Wright
Fiscal Manager
Any tax, bill or assessment amounts included in this e-mail are for informational purposes, and should not be relied upon as a search for unpaid taxes or liens.
Ithaca, NY 14850
307 Eastwood Ave
Ithaca, NY 14850

Dear Water Department
Ithaca, NY 14850

I use 2-3 units of water, each period. Four times per year. Let's settle @ 3 units per year at $13.60. That is over payment $163.20 per year. Not included Sewer @ $273, & Storm water $48.00. I have resided @this address for 33 years. That is an over payment of $53,856.

You have rejected my request for this adjustment. I now request once again for a new adjusted on this bases of an over payment of $53,856. I called Erik Whitney 2 or 3 times last week. Apparent he is out of town or refused to speak to me. I need conformation that I will be on the agenda for the next meeting of the board of Public works.I injured my back, having a problem of walking. I may need help. I instructed Jessica Wright to remove $152.40 to cover payment for this month she refused stating she cannot accept underpayments.

Thanks for your attention.

Orlando Turco
Mr. Orlando P. Turco
307 Eastwood Ave
Ithaca, NY 14850-6201

Jessica Wright
108 Green St
Ithaca, NY 14850

1485035614 C005